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Launceston Town Council
The Town Hall
Launceston
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MINUTES OF THE FULL COUNCIL MEETING

held on **TUESDAY 18 OCTOBER 2016 at 7pm in the Guildhall**

PRESENT

Cllrs Bugden-Cawsey, Bullen, Conway, Creagh-Osborne, Denton, Gordon, Harris, Hogan (Town Mayor), Keighley, Nancarrow, O'Brien, Penhale, Phillips, Sandercock, Tremain, Young (Deputy Mayor)

In attendance: Christopher Drake (Town Clerk), Amy Dennis (C&D Post), Mr Daniel Brewer (Resonance), Cornwall Cllr Massey, 11 x Public

1610/13

Apologies for absence

There were no apologies for absence from Town Councillors
Apologies were received from Cornwall Councillors Paynter and Farrington

1610/14

Declarations of Interest

Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received.

1610/15

Public Representation Session

Mr J Edwards spoke about the possibility of interpretation noticeboards being erected at the coach park as well as consideration of an application programme for mobile devices to be used for providing information on the town's historic buildings and locations

The Mayor advised that these matters would be considered by the Tourist and Information Services committee

Mrs Pat Ward spoke about the Lanstephan play area site and asked that works be undertaken as soon as possible as there are time restraints on some of the funding streams received for the project

Mr Logg raised concerns regarding grass cutting at the cemetery and that grass cuttings were left on headstones, as well as asking for information regarding the proposed building of a new school within the town

The Mayor advised that work would be done to remedy the situation at the cemetery as well as giving an update on the actions that the Town Council had taken in regards to the proposed school provision

Mr D Brewer spoke about the Launceston Development Trust scheme and stated any funding received from the Town Council would be used towards survey costs prior to seeking funding for the proposed projects. He advised that Resonance would make an additional contribution to the survey costs if the Town Council resolved the proposal for a financial commitment

Mrs J Williams spoke on behalf of Kensey Valley Residents Association in regards to the Cornwall Council Site Allocations DPD consultation

- 1610/16** **To confirm and sign the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes, previously circulated:
Minutes of the meeting of the Full Council held on 20 September at 7pm.
- 1610/17** **To receive and adopt the minutes of committees and sub-committees, previously circulated**
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
Planning and Economic Development Committee held on Thursday 29 September at 7pm
Finance and General Purposes Committee held on Wednesday 5 October at 7pm
- 1610/18** **Launceston Development Trust**
Councillor O'Brien proposed that the Town Council support the Trust and allocate funding to the value of £10,000. The proposal was seconded by Councillor Conway.
- It was agreed that the two projects that form the scheme be voted on separately
- It was **resolved** that £5,000 be allocated to the Polson Fields project
Cllrs Penhale and Keighley requested that their vote against this resolution be recorded
- It was **resolved** that £5,000 be allocated to the Eagle House project
Cllrs Keighley, Gordon, Sandercock, Penhale and Budgen-Cawsey requested that their vote against this resolution be recorded
Cllr Bullen abstained
- 1610/19** **Finance and General Purposes committee meeting dates**
It was **agreed** that the Finance and General Purposes Committee would meet monthly until the end of 2016 with meetings on 2 November and 7 December and from the beginning of 2017 start a schedule of bi-monthly meetings to be held on 18 January, 15 March and 3 May
- 1610/20** **Public consultation on Site Allocations DPD**
Cllr Conway requested that the Council minute its thanks to those councillors that had been involved in the project dating back a number of years
- It was **resolved** that the Planning and Economic Development committee consider a full response on behalf of the Council at a meeting to be arranged and that as part of the Council's submission highlight the factual inaccuracies contained in the document along with details of the council's previous requests not being included and that the localised objectives contained at 12.7 of the document be re-considered
- 1610/21** **Lanstephan Play area**
It was **resolved** that a letter be sent to the Leader of Cornwall Council raising the Town Council's concerns regarding the progress of transferring the site which could lead to grant funding being lost due to spending deadlines not being met
- 1610/22** **Town Hall room usage**
It was **agreed** that officers investigate the installation of a hearing loop in the Guildhall as part of the new sound and upgrading within the Town Hall

- 1610/23 Section 106 and Community Infrastructure Levy**
It was **resolved** that the Planning and Economic Development committee consider how and where future Section 106 and Community Infrastructure Levy monies be spent within the town
- 1610/24 Community Christmas Lunch**
It was **agreed** that the 2016 Community Christmas Lunch be held on 13 December
- 1610/25 Town Council Newsletter**
It was **resolved** that a Town Council newsletter be produced for a trial period of three issues commencing in November 2016
- 1610/26 Hackney Carriage consultation**
It was **resolved** that the Town Council support the proposals contained within the consultation
- 1610/27 Payphone Kiosk removal**
It was **resolved** that no action be taking regarding the above
- 1610/28 Council Tax Referendum principles**
It was **resolved unanimously** that the Town Council seek the views of the local MP in regards to the referendum and that the Town Clerk respond to the consultation opposing the proposals
- 1610/29 Local Maintenance Partnership**
It was **resolved** to consider adding the Zig-Zag footpath to its list of works only if the scheme were financial viable to the Town Council
- 1610/30 Correspondence and matters to note**
Town Hall bookings for September
The Gorsedh Proclamation be agreed for Saturday 22 April 2017
The invitation from the Royal British Legion to the annual Parade and Remembrance service be noted
- 1610/31 Reports from Cornwall Councillors**
Cllr Massey advised that Cornwall Councillors would attend the Town Council meetings on a rota basis in future, but confirmed that there will always be a representative at meetings
- Cllr Massey gave an update regarding the Lanstephan play area and advised that works to the wall and tress was being followed up and the delay in funding for the project had been resolved
- Cllr Massey said that she appreciated the Town Councils concerns regarding the Site Allocations DPD and asked if these had been raised with Cornwall Council. She also explained that Cornwall Council was consulting on the number of councillors that it had, reminded those present of the forthcoming Launceston Matter s event and gave the dates for the Christmas Light switch on and late night shopping event
- Cllr B Keighley asked if the former Bakers Arms site was a listed building
The Town Clerk advised that the site was and provided Cllr Keighley with the relevant documentation about the site
- Cllr Conway raised concerns that if the number of Cornwall Councillors was changed it would result in boundary changes and possible changes at a parish boundary level

Cllr O'Brien advised of work undertaken at Barnstaple in regards to library funding

Cllr Hogan advised that the Town Council had received no further response from Cornwall Council in regards to the future of the library service and stated that negotiation was required

Cllr Creagh-Osborne asked if Cornwall Council had responded to the proposed Devonwall boundary review.

Cllr Tremain advised that he believed that a response had been sent

Cllr Conway spoke about any savings from the library service being passed to the Town Council if the service was transferred

1610/32 Reports and Questions from Town Councillors

The report from Cllr O'Brien on the Flood Forum Conference was noted

Cllr Hogan gave an update regarding the St John's Ambulance Hall and background to the project

Cllr Budgen-Cawsey gave an update as Council representative on the Chamber of Commerce and gave details of the Chamber's support for the radio advertising project. The next meeting of the Chamber was on 1 November and Cllr Young would attend. Cllr Budgen-Cawsey also gave details of the newly formed St Stephen's Residents Association

Cllr Creagh-Osborne gave an update on the Launceston Matters event being held on 12 and 13 November

1610/33 Report from the Town Mayor

The Mayor's report was received

1610/34 Urgent Items

There were no items

1610/35 Exclusion of members of the press and public

It was **resolved** that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.

1610/36 Report of Internal Auditor

It was **agreed** to note the report of the Internal Auditor

Date of the next meeting of the Council

The next meeting will be held on Tuesday 18 October 2016 at 7pm in Launceston Guildhall.

The meeting ended at 9.25pm.

Signed Date