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Launceston Town Council  
The Town Hall  
Launceston  
Cornwall PL15 7AR

**MINUTES OF THE FULL COUNCIL MEETING**  
**held on TUESDAY 19 DECEMBER 2017 at 7pm in the Guildhall**

- PRESENT** Cllrs, Allen, Bullen, Conway , Gordon (Deputy Mayor) , Harris, Hogan, Keighley, Mitchell, Nancarrow, O'Brien, Penhale, Tremain, Young (Town Mayor), Williams  
In attendance: Cornwall Cllrs Massey and Paynter, Christopher Drake (Town Clerk), Amy Dennis (C&D Post), 5 x Public
- 1712/26 Apologies for absence**  
Apologies for absence were received from Councillors Bugden-Cawsey
- 1712/27 Declarations of Interest**  
Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received.
- \*Councillor J Conway entered the Chamber at 7.02pm\***
- 1712/27 Co-option to the Council (South Ward)**  
Mrs Heaton and Mrs Bailey spoke about their interest in joining the Town Council. Ballots were held;  
Mrs Bailey was co-opted to South Ward
- Councillor Bailey signed the Declaration of Acceptance of Office before taking her place at the table.
- 1712/28 Public Representation Session**  
There were no representations made
- 1712/29 To confirm and sign the Minutes of the last meetings, previously circulated**  
It was **resolved** to confirm and sign the minutes, previously circulated:  
Minutes of the meeting of the Full Meeting of Council held on 21 November 2017 at 7pm.  
Minutes of the Extraordinary Meeting of the Council held on 30 November 2017 at 7pm subject to the amendment to the addition of the word 'Hill' at the end of resolved item 1711/57 3h
- 1712/30 To receive and adopt the minutes of committees and sub-committees, previously circulated**  
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
- i) AGM of Council as Trustee of Lawrence House Museum held on 15 November 2016 at 8.10pm
  - ii) Planning and Economic Development committee held on Wednesday 22 November 2017 at 7pm
  - iii) Estates and Properties committee held on Monday 4 December 2017 at 10.00am

**1712/31**

**Reports from Cornwall Councillors**

**Cornwall Councillor Massey** spoke about work that had been undertaken regarding pedestrian areas, cycle paths and the proposed crossing at Newport and advised that details had been presented to the portfolio holder. Cllr Massey also advised that local bus providers were looking to increase services and at improved vehicles. Cllr Massey concluded by giving an update on the recent VNet Learning meeting and explained how positive it was

**Cllr R Tremain** asked if the traffic survey undertaken by the St Stephens Residents Association had been included in the submission to the Cornwall Council portfolio holder. Cllr Massey advised that whilst the work undertaken was base don looking at a more immediate impact, the Residents Association survey had been included

**Cornwall Councillor Paynter** spoke about the future of the library site and explained that although Cornwall Council had not been successful in receiving funding for a feasibility study, the Council will fund the study themselves and this would take approximately three months, commencing in January 2018. Cornwall Council will continue to work with the Town Council to look at ways of ensuring a library service for the town and will arrange a meeting between the two parties in the New Year

**Cllr Conway** spoke about receiving details of previous meetings in relation to the library service

**Cllr Keighley** raised the issue of fly-tipping and explained the concerns in regards to what is allowed to be taken to the municipal waste site

**1712/32**

**Reports and Questions from Town Councillors**

**Cllr Conway** spoke about the recent VNet meeting and advised that the meeting was very productive and that monies were available for the benefit of the town

**Cllr Williams** gave further detail on the work of VNet and spoke about the possibility of Town Council facilities being available for meeting rooms

**Cllr Harris** said that the town's CCTV was working well and that a new camera would be installed on Madford Lane following the relevant planning permissions being granted. Cllr Harris also advised that work was being considered to upgrade the camera facility at Launceston Castle

**Cllr O'Brien** gave an update on proposed waste recycling changes and also stated that the recent changes to Community Network Panels had been discussed at the recent localism meeting

**1712/33**

**Report from the Town Mayor**

The Mayor's report was noted.

**1712/34**

**Consultation on Division Boundaries for Cornwall**

It was **resolved** that;

- 1) For the purpose of establishing the ward boundaries for Launceston Town and the surrounding parishes that are within the current Community Network Area, the parish of Stoke Climsland be excluded
- 2) The recommendation of the Town Council working party , as per Annex B of the Report be the agreed submission of Launceston Town Council to the Boundary Commission

- 3) The Council minute its thanks to Support Services Officer, Ms Kate Stark, for her assistance with the project

**1712/35 Cornwall Council Re-cycling Survey**

It was **resolved** that councillors respond individually to the survey

**1712/36 Correspondence and matters to note**

1. The Town Council's venues usage was noted
2. The councillor surgeries for January and February were agreed and it was further agreed that as the surgeries for these months were being held in the Tourist Information Centre, that the surgeries be advertised and signage erected
3. The thank you letters received for the Community Christmas Lunch were noted
4. The railway upgrade plan for Christmas 2017 were noted

**1712/37 Urgent Items**

1. It was noted that there was an issue with people allowing their dogs into the Priory site. Cllr Conway advised that grants were available for historic sites and these could be investigated to see if works could be undertaken to prevent the issue

**Date of the next meeting of the Council**

The next Full Council meeting will be held on Tuesday 16 January 2018 at 7pm in the Guildhall.

The meeting ended at 8.10pm.

Signed ..... Date .....