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Launceston Town Council  
The Town Hall  
Launceston  
Cornwall PL157AR

**To all members of the Finance & General Purposes Committee**

Cllr Young (Town Mayor), Cllrs Allen, Bullen, Conway, Gordon, Keighley, O'Brien, Penhale,  
*Cc all members of the Council for information*

**You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on Wednesday 4 October 2017 at 7pm in the Otho Peter Room, Launceston Town Hall. The agenda is set out below.**

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake  
Town Clerk

Date of issue: 28 September 2017

**A G E N D A**

**1 Apologies for absence**

**2 Declarations of Interest**

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

**3 Public Representation Session**

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

**4 Minutes of the last meeting**

To sign the minutes of the meeting held on 19 July 2017 as a correct record (copy attached)

**5 Finance**

- a) To approve the cheques for payment
- b) To approve the balance sheet for August 2017
- c) To approve the income and expenditure accounts for August 2017
- d) To note the bank statements as at September 2017
- e) To decide on a councillor to check the payments for November

**6 Conservation of 2<sup>nd</sup> Duke Northumberland Painting**

To approve the appointment of Alison Smith to carry out conservation work of the 2<sup>nd</sup> Duke of Northumberland.

**7 The Charles Causley Trust Funding Request**

Consider the request for funding from The Charles Causley Trust to support the ACE application for the Trust's new project "Fuelling the Flame".

**8 Purchase of new projection screen**

To consider purchasing a new projection screen for the Town Hall

**9 Short term investment of the Percept**

To agree to the percept being transferred to the Cornwall Council Call account and drawn down by the RFO as required.

**10 Town Hall Lighting and Sound Charges**

To approve the proposed charges for use of the new light and sound systems (to follow).

**11 Exclusion of members of the press and public**

To **resolve** that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.

**12 Staffing requirements**

To consider the budgetary details for staff requirements in regards to the Council offices and Tourist Information Centre (report to follow)

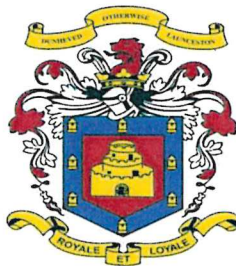
**13 Urgent Items**

To receive any items considered by the Chairman to be urgent (information only)

**Date of the next meeting**

The next meeting will be held on Wednesday 8 November 2017 at 7pm in the Otho Peter Room at Launceston Town Hall

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MINUTES OF THE MEETING of the  
FINANCE & GENERAL PURPOSES COMMITTEE

held in the Otho Peter Room, Launceston Town Hall, on Wednesday 6 September 2017 at 7pm

**PRESENT:** Cllrs Allen, Bullen, Conway, Gordon, Hogan (substitute for vacancy), Keighley, O'Brien (Chairman), Williams (substitute for Cllr Penhale), Young  
In attendance: Helen Gribble (RFO/Support Services Manager)

**1709/01 Apologies for absence**  
Apologies were received from Cllr Penhale

**1709/02 Declarations of Interest**  
Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received.

No declarations of interest were made.

**1709/03 Public Representation Session**  
No public representations were made.

**1709/04 Minutes of the last meeting**  
The minutes of the meeting of 19 July 2017 were signed as a correct record.

**1709/05 Finance**  
It was **resolved** to approve the payments (vouchers 257 to 319) as per the lists appended to these minutes. Cllr O'Brien carried out a random check of payments for audit purposes (voucher no's 266, 288, 292, 306)

It was **resolved** to approve the balance sheet for July 2017.

It was **resolved** to approve the income and expenditure account for June and July 2017.

The bank statements up to 31 August 2017 were available at the meeting.

Cllr Young will conduct the payments check for October.

**1709/06 Band Room**  
It was **resolved** to obtain legal advice on current situation, an up to date valuation and accurate figures on the costs associated with the band room should be sort. Upon receipt of the previously mentioned information the item will be brought back to the Committee.

**1709/07 Christmas Holiday**

It was **resolved** that the Council office, TIC and Town Hall are closed from Saturday 23<sup>rd</sup> December to Tuesday 2<sup>nd</sup> January inclusive. The Town Hall will be opened to accommodate a wedding on the 31<sup>st</sup> December. Arrangements will be made for the public conveniences to be open during this period.

1709/08

**Urgent Items**

Cllr Sandercock’s funeral will take at St Mary Magdalene Church at 11am, it was **agreed** that the Town Council offices and TIC will be closed to allow Officers to attend.

**Date of Next Meeting**

The next meeting will be held on Wednesday 4 October 2017 at 7pm.

The meeting closed at 7.34 pm.

Signed ..... Date .....



**Date:** 16/08/2017  
**Time:** 09:55:14

## Launceston Town Council

### Supplier Invoices Due

<u>Date To:</u>	16/08/2017			Voucher Number: 257 to 319				
<u>Name:</u>	<u>Date</u>	<u>Ref</u>	<u>Details</u>		<u>Net</u>	<u>VAT</u>	<u>Gross</u>	
1st Take Ltd	01/08/2017	257	Branch lines of Cornwall books for resale		- 42.95	- 8.59	- 51.54	
			<b>Total:</b>		- 42.95	- 8.59	- 51.54	
Almega Promotional Gifts Ltd	18/07/2017	258	Name Badges		- 191.40	- 38.28	- 229.68	
			<b>Total:</b>		- 191.40	- 38.28	- 229.68	
Alpha Utilities	31/07/2017	259	Glass recycling - July		- 21.00	- 4.20	- 25.20	
			<b>Total:</b>		- 21.00	- 4.20	- 25.20	
Aviva Credit Services UK Ltd	01/02/2017	689DD	Insurance		- 1,839.74	-	- 1,839.74	
Aviva Credit Services UK Ltd	01/08/2017	260DD	Insurance		- 1,929.45	-	- 1,929.45	
			<b>Total:</b>		- 3,769.19	-	- 3,769.19	
Barclaycard Merchant Services	31/07/2017	261DD	Credit card charges - TIC		- 28.28	- 2.48	- 30.76	
			<b>Total:</b>		- 28.28	- 2.48	- 30.76	
Bridge Tools	01/08/2017	262	Mirror Screws - TH		- 2.46	- 0.49	- 2.95	
			<b>Total:</b>		- 2.46	- 0.49	- 2.95	
British Gas Business	01/06/2017	45DD	Goodwill gesture missed appointment		30.00	-	30.00	
British Gas Business	06/07/2017	263DD	Electric - WH		- 0.91	- 0.04	- 0.95	
British Gas Business	03/08/2017	264DD	Electric - WH		- 15.70	- 0.78	- 16.48	
			<b>Total:</b>		- 13.39	- 0.82	- 12.57	
BT	04/08/2017	265DD	Phone - Redcare		- 10.14	- 2.03	- 12.17	
			<b>Total:</b>		- 10.14	- 2.03	- 12.17	
City Electrical Factors Ltd	24/07/2017	266	Portable Tool Transformer - TH		- 62.45	- 12.49	- 74.94	
City Electrical Factors Ltd	13/07/2017	267	Light bulbs, clips, pattress boxes - TH		- 40.61	- 8.12	- 48.73	
			<b>Total:</b>		- 103.06	- 20.61	- 123.67	
Concorde	06/07/2017	201DD	Copier costs		- 56.55	- 11.31	- 67.86	
Concorde	06/07/2017	202DD	Copier costs		- 74.25	- 14.85	- 89.10	
			<b>Total:</b>		- 130.80	- 26.16	- 156.96	
Coral Cards	08/08/2017	268	Cards sold @ TIC		- 110.11	-	- 110.11	
			<b>Total:</b>		- 110.11	-	- 110.11	
Cornish & Devon Post Ltd	21/07/2017	270	Advert Lanson Show Supplement		- 33.60	- 6.72	- 40.32	
			<b>Total:</b>		- 33.60	- 6.72	- 40.32	
Cornish Catering Supplies	02/08/2017	269	Cleaning supplies - TH		- 338.85	- 67.77	- 406.62	
			<b>Total:</b>		- 338.85	- 67.77	- 406.62	
Cornwall Council	01/08/2017	Rates	Rates - Cyprus Well		- 136.00	-	- 136.00	
Cornwall Council	01/08/2017	Rates	Rates - Newport Toilets		- 91.00	-	- 91.00	
Cornwall Council	01/08/2017	Rates	Rates - Cemetery		- 127.00	-	- 127.00	
Cornwall Council	01/08/2017	Rates	Rates - TIC		- 308.00	-	- 308.00	
Cornwall Council	01/08/2017	Rates	Rates - Toilets Race Hill		- 111.00	-	- 111.00	
Cornwall Council	01/08/2017	Rates	Rates - Car Park		- 1,992.00	-	- 1,992.00	
Cornwall Council	01/08/2017	Rates	Rates - WH		- 130.00	-	- 130.00	
Cornwall Council	01/08/2017	Rates	Rates - Coach Park		- 54.00	-	- 54.00	
Cornwall Council	01/08/2017	Rates	Rates - LHM		- 52.00	-	- 52.00	
Cornwall Council	01/08/2017	Rates	Rates - TH		- 1,678.00	-	- 1,678.00	
Cornwall Council	01/08/2017	Rates	Rates - SA		- 130.00	-	- 130.00	
Cornwall Council	01/08/2017	Rates	Rates credit due to DD		20.00	-	20.00	
			<b>Total:</b>		- 4,789.00	-	- 4,789.00	
Cornwall Glass & Glazing Ltd	21/07/2017	271	Glass for TH kitchen window		- 6.38	- 1.28	- 7.66	
			<b>Total:</b>		- 6.38	- 1.28	- 7.66	
Downtons Dry Cleaning	10/07/2017	272	Tablecloths - TH		- 177.80	- 35.56	- 213.36	
			<b>Total:</b>		- 177.80	- 35.56	- 213.36	
Dual Energy Direct Ltd	03/08/2017	273DD	Electric - CP		- 153.07	- 30.61	- 183.68	
Dual Energy Direct Ltd	03/08/2017	274DD	Electric - TH		- 492.85	- 98.57	- 591.42	
			<b>Total:</b>		- 645.92	- 129.18	- 775.10	



DVLA	14/08/2017	275CC	Vehicle Tax - WL14 EJJ	-	242.50	-	-	242.50
<b>Total:</b>				-	242.50	-	-	242.50
The Eden Project	31/07/2017	276DD	Commission	-	7.86	-	-	7.86
The Eden Project	31/07/2017	276DD	Tickets sold @ TIC	-	46.76	-	-	46.76
<b>Total:</b>				-	38.90	-	-	38.90
Entanet Int Ltd	05/08/2017	277DD	Phone - TIC	-	13.96	-	2.79	16.75
<b>Total:</b>				-	13.96	-	2.79	16.75
Fal Fire Protection Ltd	08/08/2017	278DD	Fire safety checks - AH	-	78.40	-	15.68	94.08
<b>Total:</b>				-	78.40	-	15.68	94.08
Karen Farrington	09/08/2017	279	Commission	-	67.00	-	-	67.00
Karen Farrington	09/08/2017	279	Commission sales @ TIC	-	232.97	-	-	232.97
<b>Total:</b>				-	165.97	-	-	165.97
First Choice PCs Ltd	30/06/2017	280	Ubiquity AP, labour and server for June	-	453.75	-	90.75	544.50
First Choice PCs Ltd	30/06/2017	280a	Phone & Broadband - June	-	223.44	-	44.69	268.13
First Choice PCs Ltd	30/06/2017	281	Work to star printer - TIC	-	45.00	-	9.00	54.00
First Choice PCs Ltd	30/06/2017	281a	Phone & Broadband - June TIC	-	79.33	-	15.87	95.20
First Choice PCs Ltd	31/07/2017	282	Phone & Broadband - July - TIC	-	52.49	-	10.50	62.99
First Choice PCs Ltd	31/07/2017	283	Cisco 2960 Switch & cloud server	-	494.00	-	98.80	592.80
First Choice PCs Ltd	31/07/2017	283a	Phone & broadband - July	-	299.59	-	59.92	359.51
<b>Total:</b>				-	1,647.60	-	329.53	1,977.13
Flower Scene	27/07/2017	284	Bouquet - 60th Wedding Anniversary	-	16.67	-	3.33	20.00
<b>Total:</b>				-	16.67	-	3.33	20.00
Friends of Lawrence House Museum	30/06/2017	299	Commission	-	9.00	-	-	9.00
Friends of Lawrence House Museum	30/06/2017	299	CD's sold @ TIC	-	60.00	-	-	60.00
<b>Total:</b>				-	51.00	-	-	51.00
J Goddard	15/08/2017	285	Commission	-	8.10	-	-	8.10
J Goddard	15/08/2017	285	Postcards sold @ TIC	-	27.00	-	-	27.00
<b>Total:</b>				-	18.90	-	-	18.90
Greenaways Service & MOT Centre	19/07/2017	286	WL14 EJJ service	-	118.24	-	23.65	141.89
<b>Total:</b>				-	118.24	-	23.65	141.89
Greenaways Service Station	31/07/2017	287	Fuel - GC	-	159.64	-	31.93	191.57
<b>Total:</b>				-	159.64	-	31.93	191.57
Sue Hoult	11/07/2017	288	Commission	-	1.40	-	-	1.40
Sue Hoult	11/07/2017	288	Honey sold @ TIC	-	14.00	-	-	14.00
<b>Total:</b>				-	12.60	-	-	12.60
HSBC	11/08/2017	289	HSBCnet charges	-	39.56	-	-	39.56
HSBC	02/08/2017	charges	Charges to 2 Aug 17	-	170.91	-	-	170.91
<b>Total:</b>				-	210.47	-	-	210.47
W R Jackson	20/07/2017	290	Mileage Apr - June	-	129.60	-	-	129.60
<b>Total:</b>				-	129.60	-	-	129.60
Jewson Limited	01/08/2017	291	White spirit, dec's chaulk and paint - TH	-	40.13	-	8.03	48.16
Jewson Limited	14/07/2017	292	Rough sawn timber - Cem	-	70.58	-	14.12	84.70
<b>Total:</b>				-	110.71	-	22.15	132.86
Just4Access Ltd	31/07/2017	293	IPAF Category PAV Training	-	30.00	-	6.00	36.00
Just4Access Ltd	25/07/2017	294	Staff training for IPAF Category PAF x 7	-	1,085.00	-	217.00	1,302.00
<b>Total:</b>				-	1,055.00	-	211.00	1,266.00
Lanstephan Area Play Park	02/08/2017	295	Play area handover expenses	-	89.61	-	-	89.61
<b>Total:</b>				-	89.61	-	-	89.61
LCR Subscription	15/08/2017	296	LCR Subscription	-	17.00	-	-	17.00
<b>Total:</b>				-	17.00	-	-	17.00
Complete Office Solutions UK Ltd	11/08/2017	297	Stationery	-	33.51	-	6.70	40.21
<b>Total:</b>				-	33.51	-	6.70	40.21
Maunders Farm & Country	31/07/2017	298	Gorilla Glue, spark plug, wire brush set and cable ties	-	22.85	-	4.57	27.42
<b>Total:</b>				-	22.85	-	4.57	27.42
Petty Cash	01/06/2017	Cash	Petty cash injection	-	50.00	-	-	50.00
<b>Total:</b>				-	50.00	-	-	50.00
Peugeot Contract Hire	29/07/2017	300DD	Service rental - Truck	-	16.43	-	3.28	19.71



				<b>Total:</b>	-	16.43	-	3.28	-	19.71
Geoff Provis	15/08/2017	301	Priory Activity Day Expenses - Priory Grant		-	45.16	-	-	-	45.16
				<b>Total:</b>	-	45.16	-	-	-	45.16
Rose Cottage B & B	31/07/2017	302	Commission		-	4.95	-	-	-	4.95
Rose Cottage B & B	31/07/2017	302	Commission sales @ TIC		-	24.75	-	-	-	24.75
				<b>Total:</b>	-	19.80	-	-	-	19.80
Royal Mail	01/08/2017	303CC	Stamps for resale - TIC		-	169.61	-	-	-	169.61
				<b>Total:</b>	-	169.61	-	-	-	169.61
SUEZ Recycling and Recovery UK	31/07/2017	305	Waste Collection - July		-	206.68	-	41.34	-	248.02
				<b>Total:</b>	-	206.68	-	41.34	-	248.02
Smart & Gifted	23/07/2017	304	Photogrpahy for bespoke TIC gifts		-	129.00	-	25.80	-	154.80
				<b>Total:</b>	-	129.00	-	25.80	-	154.80
Southwest Garden Machinery	01/08/2017	307	Replace air filter and retune - GC		-	54.45	-	10.89	-	65.34
Southwest Garden Machinery	03/08/2017	308	Repairs to grass cutting equipment - GC		-	18.30	-	3.66	-	21.96
				<b>Total:</b>	-	72.75	-	14.55	-	87.30
Southern Electric	10/08/2017	309	Electric - Amenity Light		-	15.88	-	0.79	-	16.67
Southern Electric	02/08/2017	310	Electric - Newport Toilets		-	14.62	-	2.92	-	17.54
Southern Electric	10/08/2017	311	Electric - Newport Toilets		-	14.05	-	0.70	-	14.75
				<b>Total:</b>	-	44.55	-	4.41	-	48.96
St Kew Products Limited	05/07/2017	312	Shortbread and biscuits - TIC		-	104.80	-	-	-	104.80
St Kew Products Limited	05/07/2017	312a	Fudge for resale		-	35.20	-	7.04	-	42.24
				<b>Total:</b>	-	140.00	-	7.04	-	147.04
South West Water	09/08/2017	306	Water - TH		-	91.25	-	-	-	91.25
				<b>Total:</b>	-	91.25	-	-	-	91.25
Tetenal UK Ltd	24/07/2017	313	Photo printer supplies		-	270.49	-	54.10	-	324.59
				<b>Total:</b>	-	270.49	-	54.10	-	324.59
Wages	25/07/2017	Wages	Wages - July		-	21,986.68	-	-	-	21,986.68
				<b>Total:</b>	-	21,986.68	-	-	-	21,986.68
Wallgate	19/07/2017	314	Soap for Handwasher in toilets		-	84.00	-	16.80	-	100.80
				<b>Total:</b>	-	84.00	-	16.80	-	100.80
Western Web Limited	28/07/2017	315	Annual renewal of Web space - TIC		-	67.00	-	13.40	-	80.40
				<b>Total:</b>	-	67.00	-	13.40	-	80.40
HBH Woolacotts	05/07/2017	316	Blu-ray player - AH		-	49.99	-	10.00	-	59.99
HBH Woolacotts	05/07/2017	317	Panasonic hi-fi system - AH		-	124.99	-	25.00	-	149.99
HBH Woolacotts	12/07/2017	318	Vacuum bags - TH		-	11.64	-	2.34	-	13.98
				<b>Total:</b>	-	186.62	-	37.34	-	223.96
A C Worth Builders	28/07/2017	319	Repairs to CP Doors		-	1,580.00	-	316.00	-	1,896.00
				<b>Total:</b>	-	1,580.00	-	316.00	-	1,896.00
<b>Grand Total</b>					-	39,780.70	-	1,529.56	-	41,310.26

	BAC's Payments
	Cheque Payments
	DD Payments
	Credit Card Payments

Date: 06/09/2017  
Time: 17:33:12

**Launceston Town Council**  
**Balance Sheet**

Page: 1

From: Month 4, July 2017  
To: Month 4, July 2017

Chart of Accounts: Default Layout of Accounts [PARTIAL]

	<u>Period</u>	<u>Year to Date</u>	
<b>Current Assets</b>			
Debtors Control	834.24	9,056.25	
Prepayments	(1,513.82)	6,282.10	
Accrued Income	297.66	297.66	
Bank and Cash	(54,288.79)	613,506.72	
Sundry Debtors	(335.45)	4,644.83	
VAT Input Tax	1,718.82	45,242.77	
	(53,287.34)		679,030.33
<b>Current Liabilities</b>			
Creditors Control Account	(27,131.54)	6,668.03	
Accruals	1,815.75	12,136.18	
PAYE/NI Control	127.63	5,029.47	
Net Wages Control	46.25	54.07	
Pension Control	86.01	4,621.21	
Deferred Income	(1,290.43)	4,344.66	
Tickets Sales	(128.00)	0.00	
VAT Control Account	3,050.75	34,577.85	
VAT Output Tax	0.00	2,568.04	
	(23,423.58)		69,999.51
<b>Current Assets less Current Liabilities:</b>	(29,863.76)		609,030.82
<b>Total Assets less Current Liabilities:</b>	(29,863.76)		609,030.82
<b>Capital &amp; Reserves</b>			
General Fund	0.00	158,837.19	
Capital Reserve	0.00	207,034.49	
EMR Town Hall	0.00	40,000.00	
EMR Periodic Maintenance	0.00	57,622.00	
EMR Lawrence House	0.00	33,648.00	
EMR Elections	0.00	10,532.52	
EMR Vandalism	0.00	4,470.00	
EMR TIC	0.00	22,398.00	
EMR Stourcombe S106	0.00	26,916.61	
EMR Portas Grant	0.00	1,610.28	
EMR Lanstephen Play Area	0.00	16,440.42	
P & L Account	(29,863.76)	29,521.31	
	(29,863.76)		609,030.82



Launceston Town Council  
P/E 30 June 2017  
Departmental Actual to Budget Analysis

		Actual Current Month	Year to Date	Budget 2017/18	Variance
101 Town Hall Complex (including clock)	Income	3,442.28	8,385.87	39,150.00	30,764.13
	Expenditure	20,366.26	43,041.36	116,257.00	73,215.64
102 Car Park	Income	11,252.77	31,171.48	132,270.00	101,098.52
	Expenditure	3,511.31	10,754.29	45,192.00	34,437.71
103 Toilets	Income	-	-	-	-
	Expenditure	1602.41	5832.94	29,058.00	23,225.06
104 Southgate Arch	Income	-	-	-	-
	Expenditure	693.06	3,563.06	4,527.00	963.94
105 Town Square and Parade Ground	Income	75.00	225.00	1,800.00	1,575.00
	Expenditure	291.91	603.31	6,925.00	6,321.69
106 Cemetery	Income	625.00	700.00	4,325.00	3,625.00
	Expenditure	1,713.28	3,337.02	28,662.00	25,324.98
107 Lawrence House	Income	-	-	-	-
	Expenditure	11,428.49	15,072.06	36,610.00	21,537.94
109 Band Room	Income	-	-	10.00	10.00
	Expenditure	32.17	32.17	455.00	422.83
110 Tourist Information Centre	Income	2,264.40	21,053.44	23,800.00	2,746.56
	Expenditure	8,923.92	34,434.98	110,200.00	75,765.02
120 Allotments	Income	178.08	514.25	2,500.00	1,985.75
	Expenditure	434.13	1,821.29	6,410.00	4,588.71
125 Grounds Depot	Income	-	-	-	-
	Expenditure	17.15	45.48	3,500.00	3,454.52
140 Capital Projects	Income	-	-	-	-
	Expenditure	25,659.07	25,659.07	93,782.00	68,122.93
142 Roundhouse	Income	-	-	-	-
	Expenditure	9.56	49.37	1,396.00	1,346.63
143 Priory & Rest Garden	Income	-	-	-	-
	Expenditure	124.47	330.36	2,837.00	2,506.64
144 War Memorial	Income	-	-	-	-
	Expenditure	63.64	154.10	1,877.00	1,722.90
145 Lights, Street Furniture & Flowers	Income	-	-	-	-
	Expenditure	17.33	439.25	1,410.00	970.75

146 Play Areaas	Income	-	12,506.00	-	(12,506.00)
	Expenditure	725.68	30,656.53	5,220.00	(25,436.53)
148 Footpaths & Grass Cuting	Income	50.00	50.00	27,697.00	27,647.00
	Expenditure	5,015.57	30,500.67	70,400.00	39,899.33
201 Launceston Lights & Flowers	Income	-	-	-	-
	Expenditure	9.60	139.60	11,500.00	11,360.40
210 Administration	Income	573.31	250,383.37	501,657.00	251,273.63
	Expenditure	7,547.66	29,216.02	75,250.00	46,033.98
211 Grants Including S137	Income	58.00	58.00	-	58.00
	Expenditure	6,932.76	16,938.85	21,700.00	4,761.15
213 Civic & Democratic Core	Income	-	1,045.00		(1,045.00)
	Expenditure	4,758.28	12,448.94	55,850.00	43,401.06
217 Kings Field	Income	-	-	-	-
	Expenditure	53.32	332.18	2,485.00	2,152.82
219 Coach Park	Income	-	-	-	-
	Expenditure	1,043.95	1,304.44	1,706.00	401.56
	Total Income	18,518.84	326,092.41	733,209.00	407,116.59
	Total Expenditure	100,974.98	266,707.34	733,209.00	466,501.66
	Total Profit/(Loss)	(82,456.14)	59,385.07	-	



Launceston Town Council  
P/E 31 July 2017  
Departmental Actual to Budget Analysis

		Actual Current Month	Year to Date	Budget 2017/18	Variance
101 Town Hall Complex (including clock)	Income	3,426.84	11,812.71	39,150.00	27,337.29
	Expenditure	10,674.01	53,715.37	116,257.00	62,541.63
102 Car Park	Income	11,586.71	42,758.19	132,270.00	89,511.81
	Expenditure	5,847.42	16,601.71	45,192.00	28,590.29
103 Toilets	Income	-	-	-	-
	Expenditure	1,418.60	7,251.54	29,058.00	21,806.46
104 Southgate Arch	Income	130.05	130.05	- -	130.05
	Expenditure	398.15	3,961.21	4,527.00	565.79
105 Town Square and Parade Ground	Income	300.00	525.00	1,800.00	1,275.00
	Expenditure	154.16	757.47	6,925.00	6,167.53
106 Cemetery	Income	-	700.00	4,325.00	3,625.00
	Expenditure	3,038.47	6,375.49	28,662.00	22,286.51
107 Lawrence House	Income	-	-	-	-
	Expenditure	1,549.83	16,621.89	36,610.00	19,988.11
109 Band Room	Income	1.00	10.00	10.00	-
	Expenditure	-	32.17	455.00	422.83
110 Tourist Information Centre	Income	2,378.72	23,432.16	23,800.00	367.84
	Expenditure	8,835.44	43,270.42	110,200.00	66,929.58
120 Allotments	Income	136.00	650.25	2,500.00	1,849.75
	Expenditure	248.97	2,070.26	6,410.00	4,339.74
125 Grounds Depot	Income	-	-	-	-
	Expenditure	78.14	123.62	3,500.00	3,376.38
140 Capital Projects	Income	-	-	-	-
	Expenditure	-	25,659.07	93,782.00	68,122.93
142 Roundhouse	Income	-	-	-	-
	Expenditure	10.03	59.40	1,396.00	1,336.60
143 Priory & Rest Garden	Income	-	-	-	-
	Expenditure	145.72	476.08	2,837.00	2,360.92
144 War Memorial	Income	-	-	-	-
	Expenditure	153.26	307.36	1,877.00	1,569.64
145 Lights, Street Furniture & Flowers	Income	-	-	-	-
	Expenditure	18.25	457.50	1,410.00	952.50

146 Play Areaas	Income	-	12,506.00	-	(12,506.00)
	Expenditure	97.67	30,754.20	5,220.00	(25,534.20)
148 Footpaths & Grass Cuting	Income	-	50.00	27,697.00	27,647.00
	Expenditure	4,375.19	34,875.86	70,400.00	35,524.14
201 Launceston Lights & Flowers	Income	-	-	-	-
	Expenditure	289.30	428.90	11,500.00	11,071.10
210 Administration	Income	583.83	250,964.20	501,657.00	250,692.80
	Expenditure	5,372.02	34,588.04	75,250.00	40,661.96
211 Grants Including S137	Income	-	58.00	-	58.00
	Expenditure	136.00	17,074.85	21,700.00	4,625.15
213 Civic & Democratic Core	Income	-	1,048.00		(1,048.00)
	Expenditure	5,163.70	17,612.64	55,850.00	38,237.36
217 Kings Field	Income	-	-	-	-
	Expenditure	201.90	534.08	2,485.00	1,950.92
219 Coach Park	Income	-	-	-	-
	Expenditure	209.68	1,514.12	1,706.00	191.88
	Total Income	18,543.15	344,644.56	733,209.00	388,564.44
	Total Expenditure	48,415.91	315,123.25	733,209.00	418,085.75
	Total Profit/(Loss)	(29,872.76)	29,521.31	-	



Date: 27/09/2017  
Time: 17:56:02

**Launceston Town Council**  
**Balance Sheet**

Page: 1

From: Month 5, August 2017  
To: Month 5, August 2017

Chart of Accounts: Default Layout of Accounts [PARTIAL]

	<u>Period</u>	<u>Year to Date</u>	
<b>Current Assets</b>			
Debtors Control	(3,059.01)	5,997.24	
Prepayments	(237.50)	6,044.60	
Accrued Income	11.92	309.58	
Bank and Cash	(12,633.77)	600,872.95	
Sundry Debtors	174.33	4,819.16	
VAT Input Tax	1,416.06	46,658.83	
	(14,327.97)		664,702.36
<b>Current Liabilities</b>			
Creditors Control Account	4,515.34	11,207.37	
Accruals	(779.92)	11,356.26	
PAYE/NI Control	(194.34)	4,835.13	
Net Wages Control	57.51	111.58	
Pension Control	(60.41)	4,560.80	
Deferred Income	(1,231.07)	3,113.59	
Tickets Sales	(100.00)	(100.00)	
VAT Control Account	2,827.22	37,405.07	
VAT Output Tax	9,658.61	12,226.65	
	14,692.94		84,716.45
<b>Current Assets less Current Liabilities:</b>	(29,020.91)		579,985.91
<b>Total Assets less Current Liabilities:</b>	(29,020.91)		579,985.91
<b>Capital &amp; Reserves</b>			
General Fund	0.00	158,837.19	
Capital Reserve	0.00	207,034.49	
EMR Town Hall	0.00	40,000.00	
EMR Periodic Maintenance	0.00	57,622.00	
EMR Lawrence House	0.00	33,648.00	
EMR Elections	0.00	10,532.52	
EMR Vandalism	0.00	4,470.00	
EMR TIC	0.00	22,398.00	
EMR Stourcombe S106	0.00	26,916.61	
EMR Portas Grant	0.00	1,610.28	
EMR Lanstephen Play Area	0.00	16,440.42	
P & L Account	(29,020.91)	476.40	
	(29,020.91)		579,985.91

Launceston Town Council  
P/E 31 August 2017  
Departmental Actual to Budget Analysis

		Actual Current Month	Year to Date	Budget 2017/18	Variance
101 Town Hall Complex (including clock)	Income	2,129.90	13,942.61	39,150.00	25,207.39
	Expenditure	9,602.23	63,317.60	116,257.00	52,939.40
102 Car Park	Income	12,444.34	55,202.53	132,270.00	77,067.47
	Expenditure	3,486.62	20,088.33	45,192.00	25,103.67
103 Toilets	Income	-	-	-	-
	Expenditure	2,585.77	9,837.31	29,058.00	19,220.69
104 Southgate Arch	Income	-	130.05	-	130.05
	Expenditure	412.80	4,374.01	4,527.00	152.99
105 Town Square and Parade Ground	Income	261.84	786.84	1,800.00	1,013.16
	Expenditure	167.42	924.89	6,925.00	6,000.11
106 Cemetery	Income	-	700.00	4,325.00	3,625.00
	Expenditure	2,913.60	9,289.09	28,662.00	19,372.91
107 Lawrence House	Income	-	-	-	-
	Expenditure	1,444.90	18,066.79	36,610.00	18,543.21
109 Band Room	Income	-	10.00	10.00	-
	Expenditure	-	32.17	455.00	422.83
110 Tourist Information Centre	Income	2,074.86	25,507.02	23,800.00	1,707.02
	Expenditure	7,713.10	50,983.52	110,200.00	59,216.48
111 Amnulance Hall	Income	46.50	46.50	-	46.50
	Expenditure	180.00	180.00	-	180.00
120 Allotments	Income	176.83	827.08	2,500.00	1,672.92
	Expenditure	520.24	2,590.50	6,410.00	3,819.50
125 Grounds Depot	Income	-	-	-	-
	Expenditure	61.50	185.12	3,500.00	3,314.88
140 Capital Projects	Income	-	-	-	-
	Expenditure	-	25,659.07	93,782.00	68,122.93
142 Roundhouse	Income	-	-	-	-
	Expenditure	10.03	69.43	1,396.00	1,326.57
143 Priory & Rest Garden	Income	-	-	-	-
	Expenditure	190.46	666.54	2,837.00	2,170.46
144 War Memorial	Income	-	-	-	-
	Expenditure	135.54	442.90	1,877.00	1,434.10



145 Lights, Street Furniture & Flowers	Income	-	-	-	-
	Expenditure	25.10	482.60	1,410.00	927.40
146 Play Areaas	Income	-	12,506.00	-	(12,506.00)
	Expenditure	209.79	30,963.99	5,220.00	(25,743.99)
148 Footpaths & Grass Cuting	Income	-	50.00	27,697.00	27,647.00
	Expenditure	4,991.21	39,867.07	70,400.00	30,532.93
201 Launceston Lights & Flowers	Income	-	-	-	-
	Expenditure	1,842.24	2,271.14	11,500.00	9,228.86
210 Administration	Income	634.29	251,598.49	501,657.00	250,058.51
	Expenditure	5,423.58	40,011.62	75,250.00	35,238.38
211 Grants Including S137	Income	-	58.00	-	58.00
	Expenditure	136.00	17,210.85	21,700.00	4,489.15
213 Civic & Democratic Core	Income	-	1,048.00		(1,048.00)
	Expenditure	4,329.17	21,965.81	55,850.00	33,884.19
217 Kings Field	Income	-	-	-	-
	Expenditure	200.11	734.19	2,485.00	1,750.81
219 Coach Park	Income	-	-	-	-
	Expenditure	208.06	1,722.18	1,706.00	16.18
	Total Income	17,768.56	362,413.12	733,209.00	370,795.88
	Total Expenditure	46,789.47	361,936.72	733,209.00	371,272.28
	Total Profit/(Loss)	(29,020.91)	476.40	-	