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Launceston Town Council  
The Town Hall  
Launceston  
Cornwall PL15 7AR

**MINUTES OF THE FULL COUNCIL MEETING**  
**held on TUESDAY 20 MARCH 2018 at 7pm in the Guildhall**

- PRESENT** Cllrs, Allen, Bailey, Budgen-Cawsey, Conway, Gordon (Deputy Mayor), Harris, Hogan, Keighley, Mitchell, Nancarrow, O'Brien, Penhale, Tremain, Young (Town Mayor), Williams  
In attendance: Christopher Drake (Town Clerk), Amy Dennis (C&D Post), 2 x Public
- 1803/26 Apologies for absence**  
Apologies for absence were received from Cllr Bullen and Cornwall Councillor Paynter
- 1803/27 Declarations of Interest**  
There were no declarations of interest
- 1803/28 Kate Kennally Presentation**  
Mrs Kate Kennally – Cornwall Council Chief Executive, gave an update on the work of Cornwall Council and spoke about the importance of working with local communities and communication. She gave an update on the recent changes to Community Network Panels to ensure they achieved the above and to ensure that they were worthwhile.
- Mrs Kennally also explained how Cornwall Council was looking at working with Devon County Council on cross border working, as well as seeking to achieve the position of the countries number one authority for the provision of affordable housing
- Cllr J Harris** asked spoke about the contemporary living scheme and asked if new social housing was being built. **Mrs Kennally** advised that there was a reserve housing fund and that the Local Plan advised of a target of 52,000 houses by 2030
- Cllr J Conway** asked about the integrated care system and spoke of concerns of the split between the Cornish and Devon border in the supply of health provision. **Mrs Kennally** assured that health provision will continue 'across borders' and that Cornwall Council was looking at the services available and ensuring money was properly allocated and to ensure proper joined up services.
- Cllr P O'Brien** stated that collaboration between councils was vital and that future devolution must be jointly worked. **Mrs Kennally** agreed the necessity to ensure proper joint working
- Cllr J Nancarrow** asked that due to the emerging Local Plan, the recent Air Quality Assessment and the need for an Urgent Care Centre, if Launceston had an advantage over other areas due to the projects needed. **Mrs Kennally** advised that all of the issues would be tackled as one major project and not in isolation
- 1803/29 Proposed Devolution of the Library**  
The Council received details of the proposed library devolution from Cornwall Council officers, Mr J Molloy, Mr A Birchill, Mrs J Zessimedes and Mr C Sims

It was **resolved unanimously** that a feasibility study on the options available for the future of the library service in Launceston be undertaken and funded by Cornwall Council, with Launceston Town Council as a co-partner, but that this did not commit Launceston Town Council to the delivery of a future library service

**1803/30 Public Representation Session**

**Mr E Watson** asked about infrastructure given the housing demands placed upon Launceston, with particular concern in regards to health provision

**Mrs Kate Kennally** was invited to respond by the Mayor. Mrs Kennally advised that Cornwall Council had a responsibility for social infrastructure and work was being undertaken to ensure that agreed schemes worked with infrastructure needs and were put into place as soon as practicable. Cornwall Council was working with NHS England to ensure that the Launceston Medical Centre scheme was progressed

**Mrs J Heaton** asked if Cornwall Council ring fenced funding for public health provision  
**Mrs Kate Kennally** was invited to respond by the Mayor. Mrs Kennally stated that money is ring fenced and spoke about the 'Shaping the Future' programme

**1803/31 To confirm and sign the Minutes of the last meetings, previously circulated**

It was **resolved** to confirm and sign the minutes, previously circulated:  
Minutes of the meeting of the Full Meeting of Council held on 20 February 2018 at 7pm

**1803/32 To receive and adopt the minutes of committees and sub-committees, previously circulated**

It was **resolved** to receive and adopt the minutes of the following committees and sub-committees:

- i) Planning and Economic Development committee held on Thursday 15 February 2018 at 7pm
- ii) Tourism and Information Services committee held on Tuesday 6 March 2018 at 5.15pm

**1803/33 Reports from Cornwall Councillors**

**Cornwall Councillor Massey** spoke about the Community Network Panel meetings and gave details on the work of the Launceston Matters project.

**Cornwall Councillor Farrington** gave details on the Launceston Matters Action Day on Friday 11 May

**1803/34 Reports and Questions from Town Councillors**

**Cllr Allen** gave an update regarding CCTV and advised that the camera on Castle Green had been updated and that work was being undertaken to install an additional camera at Madford Lane. Cllr Allen also gave an update regarding Neighbourhood Watch and said that a meeting had been arranged for 27 March and that she was looking to see if the proposed Watch scheme could work in liaison with speedwatch volunteers

**Cllr Williams** gave an update on Launceston Matters and the potential funding streams available

**Cllr P O'Brien** spoke about the recent GDPR training that he had attended with the Town Clerk

- 1803/35 Report from the Town Mayor**  
The Mayor circulated a report to all councillors giving an update on recent events and activities she had attended and been involved in
- 1803/36 Mayor Elect 2018-19 and Annual Meeting of the Council**  
Cllr O'Brien proposed that Cllr Margaret Young be Mayor and Cllr Dave Gordon be Deputy Mayor elect, seconded by Cllr Nancarrow. This was carried **unanimously**
- It was **resolved** that the Annual Meeting of Council be moved from Friday 18 May to Tuesday 22 May
- 1803/37 Emergency Plan**  
**Cllr P O'Brien** gave an update on the Emergency Plan and advised that the current plan was not consistent with the requirements of GDPR and that work will be undertaken to remedy this. Cllr O' Brien also advised that following the recent snow falls it was important that owners of 4x4 vehicles be part of the Plan and appealed for volunteers
- It was **resolved** to note the update and to minute thanks to Cllr O'Brien for his work on the Plan and to Council officers Ms K Stark and Mrs A Jones for their support work
- 1803/38 Neighbourhood Plan**  
It was **resolved** that further feasibility work be undertaken by the Neighbourhood Plan Working Party and that the Working Party membership be Cllrs Gordon, Williams, Allen and Harris
- 1803/39 Newport Toilet Facilities**  
Further to continued vandalism at the Newport Toilet Facilities it was **resolved** that officers investigate what type of CCTV equipment is available for use at the site
- 1803/40 Operational and Financial Risk Assessment**  
It was **resolved** that the Operational and Financial Risk Assessment be approved
- 1803/41 Correspondence and matters to note**
1. The Town Council's venues usage was noted
  2. The letter of thanks from the Robert Johns Leukaemia Fund was noted
  3. The update regarding the General Data Protection Regulation (GDPR) was noted
- 1803/42 Urgent Items**  
It was agreed that the Perspex replacement for the Duke of Northumberland portrait be diffuse acrylic, at a cost of £205 plus vat
- Date of the next meeting of the Council**  
The next Full Council meeting will be held on Tuesday 17 April 2018 at 7pm in the Guildhall.
- The meeting ended at 9.07pm.

Signed ..... Date .....