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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 20 FEBRUARY 2018 at 7pm in the Guildhall

- PRESENT** Cllrs, Allen, Bailey, Budgen-Cawsey, Bullen, Conway , Gordon (Deputy Mayor) , Harris, Hogan, Keighley, Mitchell, Nancarrow, O'Brien, Penhale, Tremain, Young (Town Mayor), Williams
In attendance: Christopher Drake (Town Clerk), Amy Dennis (C&D Post), 1 x Public
- 1802/19** **Apologies for absence**
Apologies for absence were received from Cornwall Councillor Massey
- 1802/20** **Declarations of Interest**
Cllr J Conway declared a personal interest in Agenda Item 15 part 3 – Correspondence and Matters to Note.
- 1802/21** **Launceston Foodbank**
Mrs Yvonne King, Launceston Foodbank Project Manager, gave a presentation on the work of the Launceston Foodbank, explaining the different agencies that work in conjunction with the project, as well as how food is distributed, recent statistics in relation to food provision and details of the support offered by the local Tesco supermarket
- 1802/22** **Public Representation Session**
There were no representations made
- 1802/23** **To confirm and sign the Minutes of the last meetings, previously circulated**
It was **resolved** to confirm and sign the minutes, previously circulated:
Minutes of the meeting of the Full Meeting of Council held on 16 January 2018 at 7pm
- 1802/24** **To receive and adopt the minutes of committees and sub-committees, previously circulated**
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
i) Planning and Economic Development committee held on Thursday 11 January 2018 at 7pm
ii) Planning and Economic Development committee held on Thursday 25 January 2018 at 7pm
iii) Estates and Properties committee held on Monday 5 February 2018 at 10am
- 1802/25** **Reports from Cornwall Councillors**
There were no Cornwall Councillors available for the meeting
- 1802/26** **Reports and Questions from Town Councillors**
Cllr Harris gave an update on the Street Pastors and reported that there had been few incidents and the town remained quiet

Cllr Budgen-Cawsey gave an update regarding the Chamber of Commerce and advised that the organisation would be looking for new committee members at its forthcoming AGM. She also advised of the potential for future co-operative working between the Chamber and the Town Council

Cllr Williams gave an update on the recent meeting regarding CLLD and LEADER funding and the potential for the Town Council to apply for future grants

Cllr P O'Brien gave an update as Chairman of CALC and spoke about the Speedwatch presentation received at the recent Larger Councils meeting and advised that details of the scheme would be considered at the forthcoming community Network Panel meeting

1802/27

Report from the Town Mayor

The Mayor circulated a report to all councillors giving an update on recent events and activities she had attended and been involved in

1802/28

Supplementary Paper to Boundary Review Commission

The report from the Town Council's Boundary Review Working Party to submit an additional response to the Boundary Commission was noted. A copy of the response is appended to these minutes

1802/29

Dog Fouling

Members considered Report 02/18 (previously circulated) concerning the above
It was **resolved unanimously** that;

- i) the Clerk enquires about the possibility of the Town Council taking on enforcement duties in regards to parking and dog fouling from Cornwall Council
- ii) Resident Associations be approached to see if members wish to volunteer as dog wardens and to issue Fixed Penalty Notices and if this is considered an option, for details to be considered by the Finance and General Purposes committee in regards to potential training costs

1802/30

Draft Annual Return

Members considered Report 03/18 (previously circulated) concerning the above
It was **resolved** that subject to the amendment to include budget information as well as details of the Town Council's venues for hire, the Annual Report be agreed and copies be made available for the Annual Town Meeting

1802/31

Battle's Over – A Nation's Tribute and the Silent Soldier Campaign

Members considered Report 04/18 (previously circulated) concerning the above
It was **resolved unanimously** that;

- i) the update regarding the Battle's Over event be noted
- ii) the Royal British Legion and local Residents Associations be approached to asked if they wish to contribute to the cost of a Silent Soldier silhouette and agree their siting within the town, to a maximum of three silhouettes in total

1802/32

Progress and Information

Members considered Report 05/18 (previously circulated) concerning the above
It was **resolved** that;

- i) Cllr Young will contact In Bloom members in an official capacity to advise that the Town Council wishes to continue to support the event and to ask

what support can be given to ensure that the legacy of Mrs Margaret Wills is continued

- ii) It was noted that officers met with the Causley Trust regarding the proposed move to Southgate Arch
- iii) Details of the potential to offer the Council's gazebos for hire to organisations be bought back to the next meeting of Council
- iv) It was noted that the boiler at the former St John Ambulance Hall had been replaced

1802/33

Correspondence and matters to note

- 1. The Town Council's venues usage was noted
- 2. The councillor surgeries for March, April and May were agreed
- 3. The letter from St Stephen by Launceston Rural Parish Council to the Rt Hon Jeremy Hunt MP - Secretary of State for Health and Social Care be noted and the content of the letter be supported
- 4. The letter of thanks from Chicks for the Town Council's Grant be noted

Cllr Conway declared an interest in resolved item 1802/33 part 3 and left the Chamber and took no part in the debate or vote on this item

1802/34

Urgent Items

It was noted that the Mayor signed the Lawrence House Museum Year End accounts

Date of the next meeting of the Council

The next Full Council meeting will be held on Tuesday 20 March 2018 at 7pm in the Guildhall.

The meeting ended at 8.34pm.

Signed Date