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Launceston Town Council
The Town Hall
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MINUTES OF THE FULL COUNCIL MEETING

held on **TUESDAY 20 SEPTEMBER 2016 at 7pm in the Guildhall**

PRESENT

Cllrs Bugden-Cawsey, Bullen, Conway, Creagh-Osborne, Denton, Gordon, Harris, Keighley, Nancarrow, O'Brien, Penhale, Phillips, Sandercock, Tremain, Young.
In attendance: Christopher Drake (Town Clerk), Revd Mary Williamson (Mayor's Chaplain), Amy Dennis (C&D Post), Allotment Competition winners, Mr Daniel Brewer (Resonance), Cornwall Cllrs Massey, Farrington and Paynter.

1609/34

Apologies for absence

Cllrs Hogan (Town Mayor) sent apologies

1609/35

Declarations of Interest

Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received.

1609/36

Allotment Competition winners

The Deputy Mayor presented awards to the winners of the Allotment Competition

KENSEY - Winner: Mr R Powell

Highly Commended: Mrs G Whaley Plot 16

DUTSON - Winner: Ms C Gilbert

Highly Commended: Mrs C Sochanik Plot 13

GRAMMERS PARK - Winner: Mr K Parnell

Highly Commended: Mr J Watling Plot 25

OVERALL WINNER : Mr K Parnell

1609/37

Public Representation Session

Mr D Brewer spoke about the Launceston development Trust scheme and stated that this was a community enterprise and that any monies received from the Council would be equity and not a grant

Ms J Heaton stated that she was in support of the proposed scheme of keeping Eagle house as a hotel

Mr Whaley spoke about the issue of speeding at Stourscombe

1609/38

To confirm and sign the Minutes of the last meetings, previously circulated

It was **resolved** to confirm and sign the minutes, previously circulated:
Minutes of the meeting of the Full Council held on 19 July 2016 at 7pm.

1609/39

To receive and adopt the minutes of committees and sub-committees, previously circulated

It was **resolved** to receive and adopt the minutes of the following committees and sub-committees:

Planning and Economic Development Committee held on Thursday 14 July at 7pm

Finance and General Purposes Committee held on Wednesday 3 August at 7pm

Properties Committee held on Friday 5 August at 10am

Planning and Economic Development Committee held on Thursday 11 August at 7pm

Tourism and TIC Management Committee held on Tuesday 12 July at 10am

Finance and General Purposes Committee held on Wednesday 7 September at 7pm – subject to resolved item 1609/09 being brought back to the October meeting of the Council for consideration

Planning and Economic Development Committee held on Thursday 8 September at 7pm

Tourism and TIC Management Committee held on Tuesday 13 September at 10am

Lawrence House management Committee held on Monday 5 September at 7pm (as Trustee)

1609/40

External Audit 2015-16

It was **resolved** to note the report of the External Auditor (Grant Thornton) and that Council officers be thanked for their work in preparing the audit

1609/41

Governance Review

It was **agreed** that Full Council should continue to meet on a monthly basis and that the Finance and General Purposes Committee would meet on 5 October and 2 November and that at the October meeting, the committee would agree a proposal to Full Council of the frequency of future Finance and General Purposes committee meetings

1609/42

Town Strategy Group

Cllr Creagh-Osbourne gave background information regarding how the current proposals had been formulated and stated that if the proposals of the Group were agreed by Council then a launch event would be considered before Christmas if possible.

Cllr Budgen-Cawsey commended the document submitted to Council

It was **resolved** that the recommendations of the Town Strategy Group (appended to these minutes) be agreed

1609/43

Parliamentary Boundary Review

Councillors debated the issue and expressed concerns regarding Launceston not receiving the support it needed from Central Government as well as identifying Cornwall's unique status.

It was **unanimously resolved** that the Town Clerk would contact other towns affected by the proposals to seek their views and that the Council write to Chris Skidmore, MP, Cabinet Minister responsible for the Act to ask that an amendment to legislation be considered to allow Cornwall to be recognised as a special case, as well as writing to Scott Mann, MP and the Boundary Commission, protesting at the proposals and requesting that Cornwall's integrity is respected by the Parliamentary Constituency Boundaries

1609/44

OkeRAIL Community Interest Company

It was **resolved** to respond to the OkeRAIL Community Interest Company supporting their ideas and the proposals of their scheme

1609/45

Consultation on the retention of business rates

It was **resolved** to support the provisional response position of NALC

1609/46

Lanstephan play area

Cllr J Harris gave an update regarding the finances of the scheme and said that more funds were required for the project and that further grant funding had been applied for.

The Town Clerk advised that a meeting with the play area organisers, the Community Network Officer and Town Council officers, had been arranged

1609/47

Annual Meeting and Induction of Town Mayor 2017

It was **resolved** that the Annual Meeting would be held on Tuesday 16 May 2017 and that the Induction of the new Town Mayor would be held on Friday 30 June 2017 and that the first Full Council meeting be held on Tuesday 4 July 2017

1609/48

Cornwall Planning Partnership

Cllr R Creagh-Osbourne gave background details to the work of the partnership

It was **resolved** that Cllr D Gordon and the Town Clerk submit nominations for candidacy

1609/49

Correspondence and matters to note

Town Hall bookings for July and August

Localism Summit – October to note the change of date and updated venue. Cllr P O'Brien will attend

TOIL Policy – to note the updated policy

Councillor Surgeries – The rota for October, November and December was agreed

1609/50

Reports from Cornwall Councillors

Cllr Massey gave an update following reported incidents regarding missed bin collections

Cllr Farrington advised that issues regarding missed bin collections were caused by parked vehicles blocking access to the collection vehicles. Cllr Farrington also spoke about the proposed Devonwalls protest taking place at Polson Bridge and said that Cornwall must work with Devon constituencies to seek their views on the boundary proposals

Cllr B Keighley asked for further details regarding vehicles blocking access for emergency vehicles

Cllr Paynter spoke about the recent boundary reviews and re-iterated the need to seek the views of Devon areas affected. He also advised that Cornwall Council would be considering the Electoral Review in October and that the Governance Review had been received and would also be considered in the coming months. Cornwall Council was also reviewing the matter of the devolution of business rates as a rural area. Work was also being undertaken on funded schemes, prior to leaving the EU. The budget was being considered in November and £107m worth of savings were required

Cllr R Creagh – Osborne asked about the temporary traffic lights at the Withnoe development

Cllr Farrington advised that the works were ongoing until 26 October , and that they were now being manually controlled during peak times. Cllr Farrington advised that details of all road works were available on the Cornwall Council website

1609/51

Reports and Questions from Town Councillors

There were no reports received

1609/52

Report from the Town Mayor

The Mayor's engagements list is appended to these minutes.

1609/53

Urgent Items

Cllr J Conway advised of the Launceston Community Network Panel meeting on 21 September

Cllr P O'Brien stated that training was required for the defibrillator sited in the Town Hall

- 1609/54 Exclusion of members of the press and public**
To **resolve** that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.
- 1609/55 Tree Safety and Management Policy**
It was **agreed** to take quotations for tree surveys to the Estates and Property committee for consideration
- 1609/56 Launceston Town Hall – sound and light**
It was **unanimously resolved** that quotes for the provision of a new sound and light system at the Town Hall be undertaken and that the Town Mayor and Town Clerk agree a proper media consultation process in regards to the proposed updating of the system
- 1609/57 St Johns Ambulance Hall and Town Band Room**
It was **resolved** that the Town Mayor and Town Clerk undertake the required preliminary works regarding the St Johns Ambulance and Town Band Room buildings
- 1609/58 Staffing Committee meeting 30 August 2016**
It was **resolved** to receive and adopt the minutes of the meeting of the Staffing Committee held on 30 August 2016 at 6pm, subject to the amendment to the salary scale point of the Responsible Financial Officer

Date of the next meeting of the Council

The next meeting will be held on Tuesday 18 October 2016 at 7pm in Launceston Guildhall.

The meeting ended at 9.25pm.

Signed Date