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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 21 MARCH 2017 at 7pm in the Guildhall

- PRESENT** Cllrs Bugden-Cawsey, Bullen, Conway, Gordon, Harris, Hogan (Town Mayor), Keighley, Nancarrow, O'Brien, Penhale, Phillips, Tremain
In attendance: Christopher Drake (Town Clerk), Amy Dennis (C&D Post), 3 x Public
- 1703/58** **Apologies for absence**
Apologies for absence were received from Town Councillors Creagh-Osborne, Young and Sandercock
Apologies were received from County Councillors Farrington and Paynter
- 1703/59** **Declarations of Interest**
Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received.
- 1703/60** **Public Representation Session**
Mrs J Heaton asked if the Council had received any response to the letter inviting the Cornwall NHS Trust to a meeting and if the NHS Board meeting being held in the Guildhall on 4 April, was open to the public
The **Town Clerk** advised that no response to the invitation had been received and that officers would check the details of the meeting scheduled for 4 April and advise Mrs Heaton accordingly
- 1703/61** **To confirm and sign the Minutes of the last meetings, previously circulated**
It was **resolved** to confirm and sign the minutes, previously circulated:
Minutes of the meeting of the Full Council held on 21 February 2017 at 7pm.
Minutes of the Extraordinary Meeting of the Council held on 9 March 2017 at 7pm
- 1703/62** **To receive and adopt the minutes of committees and sub-committees, previously circulated**
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
Annual Meeting of Burial Authority held on Tuesday 21 February 2017 at 8.50pm
Planning and Economic Development Committee held on Thursday 23 February 2017 at 7pm
Lawrence House Management Committee held on Monday 6 March 2017 at 7pm
Tourism and Information Services Committee held on Tuesday 7 March 2017 at 10am
Estates and Properties Committee held on Monday 13 March 2017 at 10am
- 1703/63** **Request for Business Rates Exemption on Public Toilets**
It was **resolved unanimously** that the Town Council calls upon Cornwall Council to exempt all public toilets from business rates with effect from April 2018
- 1703/64** **Annual Town Meeting**
It was **resolved** that reports from councillors for the Annual Town Meeting on Thursday

20 April be forwarded to the Town Clerk by Friday 7 April

1703/65

Speakers at Council Meetings

It was **resolved unanimously** that invitations to speakers to address the Council only be extended if the speaker is prepared to take questions from councillors

1703/66

Proposed Charles Causley Highways Signage

It was **resolved** to agree the support of the proposed highways signage subject to:
The inclusion of the words 'Ancient Capital of Cornwall'
The insertion of the word 'poet' before Charles Causley's name
That the Town Twinning information be included

1703/67

Lawrence House Year End Accounts

It was **resolved** to agree the audited accounts for the year ending 31 March 2016, which were signed by the Town Mayor Cllr B Hogan

1703/68

Interim Internal Audit Report

It was **resolved** to note the Internal Audit report

1703/69

Correspondence and matters to note

- Draft Customer Promise – Noted
- LansonGraffJam – It was agreed that permission be granted for the use of Priory Park for the event

1703/70

Reports from Cornwall Councillors

There were no Cornwall Councillors able to attend the meeting.

1703/71

Reports and Questions from Town Councillors

Cllr Val Budgen-Cawsey gave an update as the Town Council's representative for the Chamber of Commerce and advised that a new committee had been formed at the AGM and asked that the new Chairman be invited to the next meeting of the Tourism and Information Services committee

Cllr O'Brien gave an update regarding the Communities and Devolution post at Cornwall Council

1703/72

Report from the Town Mayor

The Mayor's report was noted

1703/73

Urgent Items

There were no urgent items

1703/74

Exclusion of members of the press and public

It was **resolved** that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involved the likely disclosure of confidential information.

1703/75

Launceston Youth Partnership

It was **resolved** to note the update regarding the Youth Partnership loan and that Cllrs Hogan and O'Brien would meet the Centre manager to discuss the matter

Date of the next meeting of the Council

The next meeting will be held on Tuesday 18 April 2017 at 7pm in Launceston Guildhall.

The meeting ended at 8.50pm.

Signed Date