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Launceston Town Council
The Town Hall
Launceston
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MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 21 November 2017 at 7pm in the Guildhall

- PRESENT** Cllrs, Allen, Bugden-Cawsey, Conway , Gordon (Deputy Mayor) , Hogan, Mitchell, Nancarrow, O'Brien, Penhale Tremain, Young (Town Mayor), Williams
In attendance: Christopher Drake (Town Clerk), Amy Dennis (C&D Post), 2 x Public
- 1711/32 Apologies for absence**
Apologies for absence were received from Councillors Harris, Bullen and Keighley
Apologies were received from County Councillor Massey
- 1711/33 Declarations of Interest**
Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received.
- 1711/34 Public Representation Session**
Mr Daniel Brewer gave an update on the work of the Launceston Community Development Trust and explained that the proposed project to provide affordable homes had been considered at the pre planning stage by Cornwall Council and progress was continuing. Mr Brewer spoke about membership of the Trust and how the levels of membership will assist with future grant funding

Mrs J Heaton spoke about a written question she had placed in regards to the Launceston Matters and Launceston Community Noticeboard Facebook pages and who was responsible for the administration of the sites.
Cllr Young gave a response in regards to the background of Launceston Matters and advised that the Clerk would respond in writing to the questions raised
- 1711/35 To confirm and sign the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes, previously circulated:
Minutes of the meeting of the Full Meeting of Council held on 17 October 2017 at 7pm.
- 1711/36 To receive and adopt the minutes of committees and sub-committees, previously circulated**
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
i) Planning and Economic Development Committee held on Thursday 2 November 2017 at 7pm
ii) Finance and General Purposes committee held on Wednesday 8 November at 7pm
iii) Tourist and Information Services committee held on Monday 13 November 2017 at 5.30pm
- 1711/37 Reports from Cornwall Councillors**
Councillor Massey was unable to attend the meeting as she was unwell

1711/38

Reports and Questions from Town Councillors

Cllr Allen gave an update on the community project run by Lorna Denney of turning an unused field into a community wildlife and nature garden. The site is owned by Cornwall Council and Cormac have supported the project by supplying tools as well as removing rubbish from the site. Stage two of the works is scheduled to take place in in the Spring

Cllr O'Brien gave an update regarding the Neighbourhood Plan and said that to date there had been no updates received from the neighbouring parishes that had been approached but these would be contacted again and a further update provided at the next meeting of Council.

Cllr Young spoke about the most recent OkeRail meeting she had attended and stated that it was very positive and many felt that the project would come to fruition. Cllr Young also spoke about the recent production of 'Much Ado About Puffin' at the Town Hall and it was resolved to minute the Council's thanks to Ms Kate Stark, Support Services Officer, for all of her work in the marketing of the Town Hall as an entertainment venue

Cllr Hogan submitted a full written report on the Launceston and District Twinning Association AGM

1711/39

Report from the Town Mayor

The Mayor's report was noted.

1711/40

Launceston Matters

Cllr Williams gave an update report on the Launceston Matters project and it was **resolved** that the Council would support the project as an Outside Body and that Cllrs Williams and Conway would be the Council's Representatives

1711/41

Declaration of Air Quality Management Area (AQMA)

It was **resolved** that the Council would hold an Extraordinary Meeting on Thursday 30 November to agree the Council's submission to the Air Quality consultation and that the previously resolved submission by the Town Strategy Group would be considered as part of the extraordinary meeting agenda

1711/42

Consultation on Division Boundaries for Cornwall

Cllr O'Brien gave an update on the work to date of the Council's working party and that following discussion on the draft findings, details will be brought back to the December meeting of Council for agreement

1711/43

Ambulance Hall Usage and Hall Artefacts

It was **resolved** to note the resolution of the Estates and Properties Committee to retain the status quo for the operation of the Ambulance Hall venue with upgrades to wi-fi and fire alarm systems to be completed in the short term and to undertake a review of the site operation in approximately twelve months time and that the Council liaises with the Lawrence House Museum on a future display of artefacts from the hall and that Mr Jim Edwards be thanked for his work in sorting items at the Ambulance Hall and his suggestion to organise said display

1711/44

Co-Option

Further to the public notice published by the Town Council on 6 October 2017 in respect of a casual vacancy, it was **resolved** to note that Cornwall Council have confirmed that no requests were received asking that an election be held. Accordingly it will therefore be necessary for the Council to fill the vacancy as soon as practicable, by co-option, as provided for by Rule 8 of the Local Elections (Parishes and Communities) Rules 1986. The

vacancy will be advertised in local newspapers and on Council notice boards and social media sites and interested parties be invited to attend the December meeting of Full Council for the vacancy to be filled

1711/45

Correspondence and matters to note

1. the note of thanks from Launceston College for the work of the Council's Grounds Maintenance colleagues was noted
2. the letter of thanks from the Bournemouth Symphony Orchestra following the production of The Burning Boy was noted
3. The Town Council's venues usage was noted

1711/46

Urgent Items

1. It was noted that there will be a public meeting on the division boundaries for the future size of Cornwall Council in the Town Hall on Thursday 7 December

Date of the next meeting of the Council

The next Full Council meeting will be held on Tuesday 19 December 2017 at 7pm in the Guildhall.

The meeting ended at 8.15pm.

Signed Date