

Town Clerk C W Drake  
Telephone 01566 773693  
[admin@launceston-tc.gov.uk](mailto:admin@launceston-tc.gov.uk)  
[www.launceston-tc.gov.uk](http://www.launceston-tc.gov.uk)



Launceston Town Council  
The Town Hall  
Launceston  
Cornwall PL15 7AR

**MINUTES OF THE FULL COUNCIL MEETING**  
**held on TUESDAY 20 DECEMBER 2016 at 7pm in the Guildhall**

- PRESENT** Cllrs Bugden-Cawsey, Bullen, Conway, Creagh-Osborne, Gordon, Harris, Hogan (Town Mayor), Keighley, Nancarrow, O'Brien, Penhale, Phillips, Sandercocock, Young (Deputy Mayor)  
In attendance: Christopher Drake (Town Clerk), Cornwall Cllr Farrington, Amy Dennis (C&D Post), 5 x Public
- 1612/24 Apologies for absence**  
Apologies for absence were received from Town Councillors Denton and Tremain
- 1612/25 Declarations of Interest**  
Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received.
- 1612/26 Public Representation Session**  
**Mrs J Heaton** asked when information from the Launceston Matters event would be made available and if there was any further update regarding the future of Eagle House  
  
**Cllr R Creagh-Osborn** advised that work was being undertaken in to how and where to advertise the findings of the Launceston Matters event. **The Mayor** advised that in the New Year the town Council would look at ways for information to be included on its website  
  
**The Mayor** advised a planning pre-application for the Eagle House site to be returned to a hotel had been received at Cornwall council and that the Town Council fully supported the proposal
- 1612/27 To confirm and sign the Minutes of the last meeting, previously circulated**  
It was **resolved** to confirm and sign the minutes, previously circulated:  
Minutes of the meeting of the Full Council held on 15 November at 7pm.
- 1612/28 To receive and adopt the minutes of committees and sub-committees, previously circulated**  
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:  
AGM of Council as Trustee of Lawrence House Museum held on 15 November at 8.10pm  
Planning and Economic Development Committee held on Thursday 1 December at 7pm  
Lawrence House Management held on Monday 5 December at 7pm  
Finance and General Purposes Committee held on Wednesday 7 December at 7pm

- 1612/29**      **Change of Order of Business**  
It was **resolved** to take Agenda Item 11 – Reports from Cornwall Councillors and Agenda Item 7 – Draft Protocol for Meetings with Cornwall Council and Similar Organisations as the next items of business
- 1612/30**      **Reports from Cornwall Councillors**  
Cornwall councillor Farrington spoke about the Cornwall Council parking charges review and the proposed increases at Launceston, where parking income figures have decreased.  
  
**Cllr Keighley** raised the issue of street parking in the town despite the offer of free parking  
  
**Cllr Budgen-Cawsey** asked what percentage increases were proposed and **Cllr Farrington** advised that increases varied throughout the county  
  
**Cllr Creagh-Osborne** asked if camper van parking was being considered. **Cllr Farrington** advised that camper van parking was being considered
- 1612/31**      **Draft Protocol for Meetings with Cornwall Council and Similar Organisations**  
It was **resolved unanimously** to adopt the Draft Protocol for Meetings with Cornwall Council and Similar Organisations document as appended to these minutes subject to the amendment that minutes of any meeting will be recorded and copied to all Members
- 1612/32**      **Budget and precept 2017-18**  
The budget and precept request had been considered by the Finance and General Purposes (F+GP) committee and had been circulated with the agenda for the Full Council. Cllr O'Brien, as Chairman of F+GP, commended the budget to the Council.  
  
It was **resolved** to adopt the budget for 2017-2018.  
  
It was **resolved** that the precept for 2017-2018 be £468,128.  
  
**\*Cllr B Keighley requested that his vote to abstain be recorded\***
- 1612/33**      **Council Elections – May 2017**  
It was **agreed** to note the report
- 1612/34**      **Battle's Over – a Nation's Tribute and WW1 Beacons of Light**  
It was **resolved unanimously** to agree the Town council's involvement in the commemoration
- 1612/35**      **Correspondence and matters to note**  
Town Hall bookings for November  
Adoption of Cornwall Council Local Plan  
Thank you letters for the Christmas Community Lunch – The Mayor thanked Cllr young and Mrs C Gordon and all those who helped with the event  
Letter regarding the Kensey Vean retaining wall – It was **agreed** that the Council welcome the work to the wall but that contractors be advised that there were a number of Tree Protection Orders in the surrounding area and that action must be taken to ensure that the trees are not damaged
- 1612/36**      **Reports and Questions from Town Councillors**  
**Cllr Conway** gave an update regarding the Site Allocations DPD meeting with Cornwall Council and advised that the document is to be re-considered when details agreed at the meeting had been included and that these included matters regarding a proposed north-south link road

**Cllr O'Brien** gave an update on the Emergency Plan meeting and said that actions raised were now being worked on

**Cllr Creagh-Osborne** asked about the recent meeting held with Cornwall Council regarding the future of library services in Launceston. **Cllr B Hogan** stated that Cornwall Council had given more feedback on the original Town Council proposals that had been rejected and that Cornwall Council was looking for an alternative building in which to house the library service with the potential to sell the current site. A further meeting has been arranged between the Town Council and Cornwall Council in January 2017. **Cllr J Conway** stated that at the recent Community Network Panel meeting, Cornwall Council officers had advised that monies for the library service had been ring-fenced

**1612/37**

**Report from the Town Mayor**

The Mayor advised that copies of the report were available from the Council office

**1612/38**

**Urgent Items**

There were no items for discussion

**Date of the next meeting of the Council**

The next meeting will be held on Tuesday 24 January 2017 at 7pm in Launceston Guildhall.

The meeting ended at 8.01pm.

Signed ..... Date .....