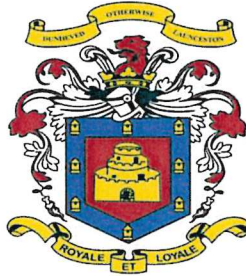


Town Clerk C W Drake  
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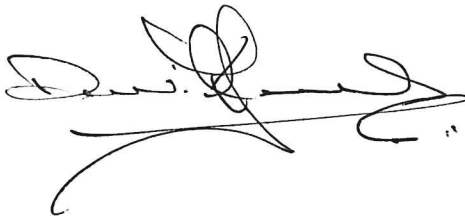


Launceston Town Council  
The Town Hall  
Launceston  
Cornwall PL15 7AR

To: All members of the Estates and Properties Committee  
Cllrs Young (Town Mayor), Gordon (Deputy Mayor), Keighley, O'Brien, Tremain, Conway, Hogan and Harris.  
*Cc all members of the Council for information*

**You are summoned to attend a meeting of the Estates and Properties Committee on Monday 02 October 2017 at 10am to be held at the Town Hall. The agenda is set out below.**

Christopher Drake  
Town Clerk

P.P. 

Date of 25 September 2017

## A G E N D A

### 1 Apologies for absence

### 2 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a request for a dispensation is agreed.

### 3 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

### 4 Minutes of the last meeting

To sign the minutes of the meeting held on 7 August 2017 (attached)

### 5 Presentation by Karin Beasant and Colin Symonds

Karin Beasant and Colin Symonds will explain their ideas and proposal for the hire of South Gate Arch.

### 6 To Discuss the Findings of earlier Site Visits

### 7 Property Manager's Report

Update on on-going maintenance and items agreed at previous meetings.

### 8 Budget

To agree the budgetary requirement for 2018-2019 and to review the 5 and 30 year plan.

## **9 Play Areas**

To receive an update from Cllr. Harris on grant funding for improvement to play areas

## **10 The Ambulance Hall.**

The committee is recommended to agree proposals for the future use of the Ambulance Hall building. Members are requested to consider short, medium and long term uses for the building. The options that could be considered include:

- 1) That no changes are made to the fabric of the building and the Council continues to use the site in its current state and promote the use as a venue for small parties and for hall hire for smaller organisations
- 2) The building is adapted and modernized to provide use for the above but also with a capacity for corporate use, to include full wi-fi capabilities
- 3) A full re-fit of the building to be designed to allow use of the site as both an Information Centre as well as providing room hire use and the potential for leasing arrangements for other community organisations (CAB/ One Stop Shop etc)

The committee is requested to report back their proposals to November Council

## **11 Urgent Items**

To receive any items considered by the Chairman to be urgent (information only)

### **Date of the next meeting**

To agree the date of the next meeting – Monday 4 December 2017