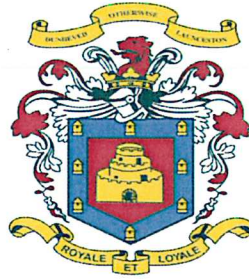


Town Clerk C W Drake
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

To: All members of the Estates and Properties Committee
Cllrs Hogan (Town Mayor), Young (Deputy Mayor), O'Brien, Sandercock, Bugden-Cawsey, Penhale, Gordon, Keighley and Tremain. *Cc all members of the Council for information*

You are summoned to attend a meeting of the Estates and Properties Committee, on Monday 07 November 2016. To be held at the Town Hall (Otho Peter Room) at 10.00am. The agenda is set out below:


Christopher Drake
Town Clerk

Date of 01 November 2016

AGENDA

- 1 Election of Chairman**
- 2 Election of Vice Chairman**
- 3 Apologies for Absence**
- 4 Declarations of Interest**
Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a request for a dispensation is agreed.
- 5 Minutes of the last meeting**
To sign the minutes of the Properties Committee meeting held on 05 August 2016
To sign the minutes of the Environment and Open Spaces Committee meeting held on 06 June 2016
- 6 Public Representation Session**
An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
- 7 Format of future meetings**
To decide on the format of future meetings
- 8 Property Manager's Report**
Update on on-going maintenance and items agreed at previous meetings. To agree to carry out works as recommended.
- 9 Windmill Wood**
To agree the erection of security fence along the hedge row of Coronation Park
- 10 South Gate Arch**
To discuss proposals for the use of South gate Arch and to set a budget for remedial works.
- 11 Budget**
To agree the budgetary requirement for 2017-2018 and to review the 5 and 30 year plan.
- 12 Urgent Items**
To receive any items which the Chairman considers to be urgent (information only)

Date of next meeting
Monday 9 January 2017 at 10am