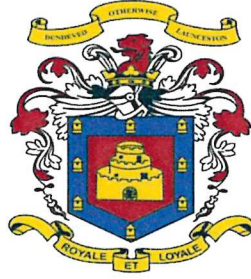


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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

To: All members of the Estates and Properties Committee
Cllrs Young (Town Mayor), Gordon (Deputy Mayor), Keighley, O'Brien, Sandercock, Tremain, Conway, Hogan
and Harris. *Cc all members of the Council for information*

You are summoned to attend a meeting of the Estates and Properties Committee on Monday 05 June 2017 at 10am to be held at the Town Hall. The agenda is set out below.

Christopher Drake
Town Clerk

Date of 30 May 2017

A G E N D A

- 1 **Election of Chairman**
- 2 **Election of Vice Chairman**
- 3 **Apologies for absence**
- 4 **Declarations of Interest**
Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a request for a dispensation is agreed.
- 5 **Public Representation Session**
An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
- 6 **Minutes of the last meeting**
To sign the minutes of the meeting held on 7 March 2016 (attached)
- 7 **Property Manager's Report**
Update on on-going maintenance and items agreed at previous meetings. To agree to carry out works as recommended.
- 8 **To receive letter from Mr. Kemp**
To consider letter received from Mr. Kemp, reference the Teenager Shelter at Kings Field
- 9 **Access Theatre**
To discuss proposal from Access Theatre.
- 10 **Grammers Park and Priory Park Play Areas**
To receive RoSPA Play area safety inspection reports
- 11 **Urgent Items**
To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

To agree the date of the next meeting – Monday 7 August 2017