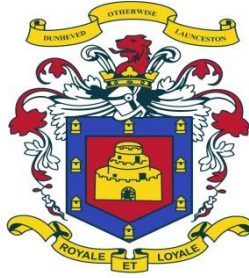


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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE ESTATES & PROPERTIES COMMITTEE MEETING
Held on Monday 2 October 2017
at 10am in the Town Hall.

PRESENT: Cllrs Conway, Gordon (Deputy Mayor), Harris, Hogan, Keighley (Chairman), O'Brien and Tremain
In attendance: Cllr Williams

Karin Beasant and Colin Symonds – Jamaica Inn
David James (Properties Manager)
Christopher Drake (Town Clerk)

1710/01 Apologies for Absence

Apologies received from Cllr Young

1710/02 Declarations of Interest

Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item/s he must leave the room while that item is discussed, unless a written request for a dispensation has been received.

1710/03 Public Representation Session

No members of the public were present at the meeting

1710/04 Minutes of the last meeting

The minutes of the meeting held on 7 August 2017 were signed as a correct record.

1710/05 Presentation by Ms Karin Beasant and Mr Colin Symonds

Ms Beasant and Mr Symonds gave a presentation on the Jamaica Inn Paranormal Investigation Team and explained that they were looking for new locations to hold events. These include the Lawrence House Museum and Southgate Arch. They spoke about the potential commercial benefits of holding events and explained that they would look to use sites in the winter close season.

In response to questions from councillors, details were given regarding the organisations background and it was noted that if agreement was made for use of any Town Council sites, the proposed events would not be endorsed by the Council.

1710/06 Site Visits

Further to site visits undertaken on Monday 25 September, the following details were noted;

- i) Repairs are required to the Grammers Park play area maze
- ii) Tree cuttings and grass trimmings need removing from the cemetery
- iii) The fenced area at the bottom of Grammers Park needs to be unlocked
- iv) Cutting back work is required at Windmill Wood and remedial work is required on the steps to the site
- v) Ivy growth needs to be removed from the Priory gate and at Southgate Arch

- vi) Ferns need cutting back at the Roundhouse site
- vii) Buddleia growth at the Westgate Centre needs to be cut back

1710/07 Properties Managers Report

The Properties Managers report was received and it was **resolved** to install additional CCTV and required legal signage at Westgate Street car park

1710/08 Budget

It was **resolved** that an Ear Marked Reserve budget be allocated for the future cemetery extension costs and that officers consider an annual reserve of approximately £20,000 per annum

1710/09 Play Area

The committee received an update report from Cllr Harris on potential grant funding for improvements to the Council's play areas

1711/10 Ambulance Hall

It was **resolved** to retain the status quo for the operation of the Ambulance Hall venue with upgrades to wi-fi and fire alarm systems to be completed in the short term and to undertake a review of the site operation in approximately twelve months time.

1710/11 Urgent items

There were no items for discussion

Date of the next meeting

The next meeting would be held on Monday 4 December 2017

The meeting closed at 11.33 am.

Signed.....

Date.....