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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE ESTATES & PROPERTIES COMMITTEE MEETING
Held on Monday 9 April 2018
at 10am in the Town Hall.

PRESENT: Cllrs Bailey, Conway, Gordon (Deputy Mayor), Harris, Keighley (Chairman), Williams, Young (Mayor)

In attendance: Christopher Drake (Town Clerk)

1804/01 Apologies for Absence

Apologies were received from Cllr Hogan who was substituted by Cllr Williams and from Cllrs O'Brien and Tremain

1804/02 Declarations of Interest

Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item/s he must leave the room while that item is discussed, unless a written request for a dispensation has been received.

1804/03 Public Representation Session

No members of the public were present at the meeting

1804/04 Minutes of the last meeting

The minutes of the meeting held on 5 February 2018 were signed as a correct record.

1804/05 Site Visits

Further to site visits undertaken prior to the meeting, the following matters were raised:

- Household rubbish was being dumped at the Kensey allotments
- The toilet facilities at Newport were in a good condition, but the light timers required checking as the lights were on after the facilities had been locked
- The exterior paintwork at Lawrence House Museum is in need of attention
- The multi storey car park lights are still not in full working order
- Brass works throughout the Town Hall need regular cleaning
- Yellow lining on the steps leading from the car park to the Town Hall needs re-painting

1804/06 Properties Managers Report

The Properties Managers report was **noted**.

1804/07 Public Conveniences

It was **resolved** to replace the two hand wash dryer units at the multi storey car park facilities and for a budget to be allocated for 2019-20 for replacements at other Council owned toilets

1804/08 Urgent items

Details of the LEADER funding for a proposed updated play area at Priory Park were noted and officers advised of works done to the sound system following recent issues at the last FLIC event

Date of the next meeting

The next meeting would be held on Monday 4 June 2018 – subject to resolution of the Calendar of Meetings at the Annual Meeting of Council

The meeting closed at 10.40 am

Signed.....

Date.....