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Launceston Town Council
The Town Hall
Launceston
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To all members of the Finance & General Purposes Committee

Cllr Hogan (Town Mayor), Cllrs Bullen, Conway, Denton, Keighley, O'Brien, Phillips, Sandercock, Young (Deputy Mayor)

Cc all members of the Council for information

You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on Wednesday 6 July 2016 at 7pm in the Otho Peter Room, Launceston Town Hall. The agenda is set out below.

Rita Skinner
Town Clerk

Date of issue: 29 June 2016

A G E N D A

1 Apologies for absence

2 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4 Minutes of the last meetings

To sign the minutes of the meeting held on 8 June 2016 as a correct record

5 Finance

- a) To approve the cheques for payment
- b) To approve the balance sheet for May 2016 (attached)
- c) To approve the income and expenditure account for May 2016 (attached)
- d) To note the bank statements as at 31 May (to be brought to the meeting)
- e) To decide on a councillor to check the payments for August

6 Town Hall hire

To consider a reduced hire charge for a public speaking club

7 Internal Auditor

To note that the Internal Auditor has suffered health problems and did Council wish to send a card/gift.

8 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting will be held on Wednesday 3 August 2016 at 7pm in the Otho Peter Room at Launceston Town Hall