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Launceston Town Council
The Town Hall
Launceston
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To all members of the Finance & General Purposes Committee

Cllr Young (Town Mayor), Cllrs Allen, Bullen, Conway, Gordon, Keighley, O'Brien, Penhale, Sandercock,
Cc all members of the Council for information

**You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on
Wednesday 19 July 2017 at 7pm in the Otho Peter Room, Launceston Town Hall. The agenda is set out below.**

Christopher Drake
Town Clerk

Date of issue: 13 July 2017

A G E N D A

1 Election of Chairman

2 Election of Vice Chairman

3 Apologies for absence

4 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

5 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

6 Minutes of the last meeting

To sign the minutes of the meeting held on 3 May 2017 as a correct record (copy attached)

7 Finance

- a) To approve the cheques for payment
- b) To approve the balance sheet for May 2017
- c) To approve the income and expenditure accounts for April and May 2017
- d) To note the bank statements as at June 2017
- e) To decide on a councillor to check the payments for August and September

8 Internal Audit

To consider the proposal from Hudson Accounting for continued Internal Audit services (copy attached)

9 Bank Signatories

- a) To appoint the bank signatories for the Town Council bank accounts
- b) To appoint the online bank signatories for the Town Council bank accounts

10 Ambulance Hall

- a) To appoint the bank signatories for the Ambulance Hall bank accounts
- b) To approve the use of online banking for the Ambulance Hall bank accounts to view bank transactions only

11 Car Park Season Tickets

To consider the charges in relation to Car Park Season Tickets. (Report attached)

12 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting will be held on Wednesday 20 September 2017 at 7pm in the Otho Peter Room at Launceston Town Hall