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Launceston Town Council
The Town Hall
Launceston
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To all members of the Finance & General Purposes Committee

Cllr Hogan (Town Mayor), Cllrs Bullen, Conway, Denton, Keighley, O'Brien, Phillips, Sandercock, Young (Deputy Mayor)

Cc all members of the Council for information

You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on Wednesday 3 May 2017 at 7pm in the Otho Peter Room, Launceston Town Hall. The agenda is set out below.

Christopher Drake
Town Clerk

Date of issue: 27 April 2017

A G E N D A

1 Apologies for absence

2 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4 Minutes of the last meeting

To sign the minutes of the meeting held on 15 March 2017 as a correct record (copy attached)

5 Finance

- a) To approve the cheques for payment
- b) To approve the balance sheet for March 2017
- c) To approve the income and expenditure account for March 2017
- d) To note the bank statements as at March 2017
- e) To decide on a councillor to check the payments for June and July

6 Petty Cash

To approve the petty cash expenditure for the Town Hall and Tourist Information Centre

7 Aerial Work Platform

To consider the purchase of an Aerial Work Platform

8 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting will be held on Wednesday 19 July 2017 at 7pm in the Otho Peter Room at Launceston Town Hall