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Launceston Town Council
The Town Hall
Launceston
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To all members of the Finance & General Purposes Committee

Cllr Young (Town Mayor), Cllrs Allen, Bullen, Conway, Gordon, Keighley, O'Brien, Penhale,
Cc all members of the Council for information

You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on Wednesday 8 November 2017 at 7pm in the Otho Peter Room, Launceston Town Hall. The agenda is set out below.

Christopher Drake
Town Clerk

Date of issue: 2 November 2017

A G E N D A

1 Apologies for absence

2 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4 Minutes of the last meeting

To sign the minutes of the meeting held on 4 October 2017 as a correct record (copy attached)

5 Community Christmas Lunch

To agree an advance of £500 to Cllr Young towards expenses for the Community Christmas Lunch.

6 Finance

- a) To approve the cheques for payment
- b) To approve the balance sheet for September 2017 (to follow)
- c) To approve the income and expenditure account for September 2017 (to follow)
- d) To approve the bank reconciliation to 30 September and 31 October 2017 (to be brought to the meeting)
- e) To decide on a councillor to check the payments for December

7 Petty Cash Expenditure

To approve the petty cash expenditure for the period April – September 2017

8 Awards of Appreciation

To consider any nominations for an Award of Appreciation (attached)

9 Grants

To consider the applications for grants for 2018-2019 (report attached)

10 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting will be held on Wednesday 13 December 2017 at 7pm in the Otho Peter Room at Launceston Town Hall