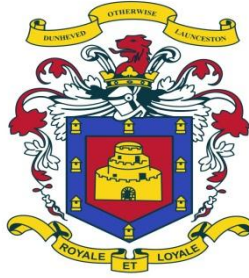


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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To all members of the Finance & General Purposes Committee

Cllr Hogan (Town Mayor), Cllrs Bullen, Conway, Denton, Keighley, O'Brien, Phillips, Sandercock, Young (Deputy Mayor)

Cc all members of the Council for information

You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on Wednesday 7 September 2016 at 7pm in the Otho Peter Room, Launceston Town Hall. The agenda is set out below.

Rita Skinner
Town Clerk

Date of issue: 1 September 2016

A G E N D A

1 Apologies for absence

2 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4 Minutes of the last meeting

To sign the minutes of the meeting held on 3 August 2016 as a correct record

5 Finance

- a) To approve the cheques for payment
- b) To approve the balance sheet for July 2016 (attached)
- c) To approve the income and expenditure account for July 2016 (attached)
- d) To note the bank statements as at 31 August (to be brought to the meeting)
- e) To decide on a councillor to check the payments for October

6 Cornwall Council governance/electoral review

To respond to Cornwall Council's consultation

7 Mayoral Expenses

To consider transferring the cost of the commemorative links for the civic chains to the Town Council (attached)

8 St John Ambulance Hall

To approve the transfer of the St John Ambulance Hall to Launceston Town Council on the terms outlined in the letter from the Head of Property and to agree the conveyancing fee (likely to be c£500 plus VAT plus search costs)

9 Launceston Development Trust

- (a) To approve expenditure of up to £10,000 to support the initial work of the proposed Launceston Development Trust - £5,000 for surveys and related work relating to the possible purchase of Eagle House and £5,000 towards architect/surveyor costs for Polson Fields affordable housing project.
- (b) To approve the appointment of the Town Mayor to the initial working group and to grant delegated authority regarding the expenditure of the initial funding in (a) above.

10 Bank Signatories

To approve the addition of Christopher Drake (Town Clerk) and Helen Gribble (Accounts Manager) as bank signatories for all Council held bank accounts.

11 Christmas holiday

To recommend that the office, TIC and Town Hall are closed from Monday 26 December- Monday 2 January inclusive, arrangements to be made for the public conveniences to be open during this period

12 Exclusion of members of the press and public

To **resolve** that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.

13 Town Clerk

To approve the proposed leaving date of the current Town Clerk

14 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting will be held on Wednesday 5 October 2016 at 7pm in the Otho Peter Room at Launceston Town Hall