

Town Clerk R E Skinner
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

MINUTES OF THE MEETING of the
FINANCE & GENERAL PURPOSES COMMITTEE
held in the Otho Peter Room, Launceston Town Hall, on Wednesday 3 August 2016 at 7pm

PRESENT: Cllrs Bullen, Conway, Denton, Gordon (for Cllr Phillips), Hogan (Town Mayor),
Keighley, O'Brien (Chairman), Sandercock.
In attendance: Rita Skinner (Town Clerk), Amy Dennis (C&D Post)

1608/01 Apologies for absence

Cllrs Phillips and Young sent apologies.

1608/02 Declarations of Interest

No interests were declared.

1608/03 Public Representation Session

No issues were raised.

1608/04 Minutes of the last meeting

The minutes of the meeting of 6 July 2016 were signed as a correct record.

1608/05 Finance

It was **resolved** to approve the cheques for payment (vouchers 231-295) as per the list appended to these minutes. Cllr Conway carried out a random check of payments for audit purposes (voucher nos 245A, 256/7, 273 and 285A).

It was **resolved** to approve the balance sheet for June 2016.

It was **resolved** to approve the income and expenditure account for June 2016.

The bank statements for July were available at the meeting.

Cllr Hogan would conduct the payments check for September.

1608/06 Civic Reception for departing and incoming Town Clerks

It was **agreed** that the Civic Reception planned for Saturday 10 September should be paid for through the Mayor's Allowance and that guests should not be charged.

1608/07 Urgent Items

The committee informally discussed Cornwall Council's response to the Library devolution business plan. The expectation was that Cornwall Council should respond with positive ideas as to how the devolution package might be made to work.

The Mayor had received a quote from Robertson's Jewellers for gold and silver links for the Mayor's and Mayoress' chains. The Clerk said she would ask other Cornish towns how they dealt with this matter.

Date of Next Meeting

The next meeting will be held on Wednesday 7 September 2016 at 7pm.

The meeting closed at 7.22pm.

Signed Date