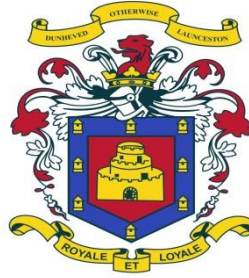


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Launceston Town Council
The Town Hall
Launceston
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MINUTES OF THE MEETING of the
FINANCE & GENERAL PURPOSES COMMITTEE
held in the Otho Peter Room, Launceston Town Hall, on Wednesday 19 July 2017 at 7pm

PRESENT: Cllrs Allen, Bullen, Conway, Gordon, O'Brien (Chairman), Williams (substitute for
In attendance: Helen Gribble (RFO/Support Services Manager)

1707/30 Election of Chairman

Cllr O'Brien was elected Chairman

1707/31 Election of Vice Chairman

Cllr Conway was elected Vice Chairman

1707/32 Apologies for absence

Apologies were received from Cllr Keighley, Penhale, Sandercock and Young

1707/33 Declarations of Interest

Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received.

No declarations of interest were made.

1707/34 Public Representation Session

No public representations were made.

1707/35 Minutes of the last meeting

The minutes of the meeting of 3 May 2017 were signed as a correct record.

1707/36 Finance

It was **resolved** to approve the cheques for payment (vouchers 38 to 189 and 190 to 256) as per the lists appended to these minutes. Cllr Keighley and Cllr Hogan carried out a random check of payments for audit purposes (voucher no's 79, 89, 91, 218, 221, 226, 254, 239-240, 256).

It was **resolved** to approve the balance sheet for May 2017.

It was **resolved** to approve the income and expenditure account for May 2017.

The bank statements up to 30 June 2017 were available at the meeting.

Cllr Allen and O'Brien would conduct the payments check for August and Cllr Gordon would conduct the payment check for September.

1707/37

Internal Audit

It was **resolved** to appoint Hudson Accounting Ltd as the Council's internal auditor for the current financial year and years 2018/19 and 2019/20 in accordance with the proposal as circulated with the agenda.

1707/38

Bank Signatories

- a) It was **resolved** to appoint Cllrs Allen and Young as bank signatories for Town Council bank accounts and remove Cllr Hogan.
- b) It was **resolved** to appoint Cllr Young as an online bank signatories for the Town Council bank accounts.

1707/39

Ambulance Hall

- a) It was **resolved** to appoint Cllrs Bullen, Gordon, O'Brien and Young along with the Town Clerk and the Responsible Financial Officer as bank signatories for the Ambulance Hall bank accounts
- b) It was **resolved** to authorise the use of online banking for the Ambulance Hall bank accounts to view transactions only.

1707/40

Car Park Season Tickets

It was **resolved** to continue to issue season tickets for the Multi-Storey car park at the standard rate.

1707/41

Urgent Items

No urgent items were raised

1707/42

Date of Next Meeting

It was **resolved** that the dates of future meetings be as follows:

- 6 September 2017
- 4 October 2017
- 8 November 2017
- 3 January 2018
- 7 March 2018
- 2 May 2018

The meeting closed at 7.30 pm.

Signed Date