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Launceston Town Council
The Town Hall
Launceston
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MINUTES OF THE MEETING of the
FINANCE & GENERAL PURPOSES COMMITTEE

held in the Otho Peter Room, Launceston Town Hall, on Wednesday 8 November 2017 at 7pm

PRESENT: Cllrs Allen, Conway, Gordon, Hogan (substitute for Cllr Penhale), Keighley, O'Brien (Chairman), Young

In attendance: Helen Gribble (RFO/Support Services Manager), two members of the public.

1711/09 Apologies for absence

Apologies were received from Cllr Penhale.

1711/10 Declarations of Interest

Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received.

Cllr Young declared an interest in agenda item 5 (minute 1711/13). She left the room while these agenda items were considered.

The following interests were declared for agenda item 9 (minute 1711/17): Cllr Conway (Launceston Foodbank, Launceston Association Football Club), Cllr Keighley (Launceston Cricket Club Juniors, Dunheved Bowling Club), Cllr O'Brien (Launceston Community Transport Partnership), Cllr Young (Launceston Pre-School). All Councillors left the room while those applications were considered

1711/11 Public Representation Session

Mr John Ellison and Mr Andrew Dabrowski the Secretary and Manager from Launceston Community Transport Partnership were present and gave a report in relation to the organisation grant application and Councillors asked questions in relation to their application which were fully answered.

Mr Ellison and Dabrowski left the chamber at 7.20pm

1711/12 Minutes of the last meeting

The minutes of the meeting of 4 October 2017 were signed as a correct record.

1711/13 Community Christmas Lunch

It was **resolved** to agree an advance of £500 to Cllr Young towards expenses for the Community Christmas Lunch.

1711/14

Finance

It was **resolved** to approve the payments (vouchers 406 to 478) as per the lists appended to these minutes. Cllr Young carried out a random check of payments for audit purposes (voucher no's 436, 443, 445, 454, 466 and 476, an underpayment of 2p was identified in relation to voucher number 476).

It was **resolved** to approve the balance sheet for September 2017.

It was **resolved** to approve the income and expenditure account for September 2017.

The bank reconciliations for 30 September 2017 and 30 October 2017 were examined and approved by Cllr Conway.

Cllr Allen will conduct the payments check for December.

1711/15

Petty Cash Expenditure

The petty cash expenditure for the period April – September 2017 was **approved**.

1711/16

Awards of Appreciation

The Award of Appreciation nominations were considered and it was **resolved** to award Mr Leslie Baker an Award of Appreciation.

1711/17

Grants

The committee considered the applications for grants for 2017/2018 and it was **resolved** to make the following grants in being in the interests of the area or its inhabitants and of benefit to them in a manner commensurate with the expenditure:

A Grant of £250 was awarded to the following:

Launceston Cricket Club Juniors
Launceston & North Cornwall Motor Club Ltd

A Grant of £300 was awarded to the following:

Launceston Pre-School
McQueen's Dance & Theatre CIC
Southgate Colts Football Club
The Elfords
Launceston Money Advice Centre
Launceston Hockey Club
Launceston Refugee Support Group – Cllrs Allen, Conway and Keighley wished for their vote against this grant be recorded
Launceston Choral Society
Launceston Swimming Club
Launceston Rugby Club Mini Juniors
Launceston Male Voice Choir
Oksigen Theatre
Launceston Youth Project
Launceston Association Football Club
Merlin MS Centre
Dunheved Bowling Club
Cornwall International Male Choral Festival 2019

A Grant of £500 was awarded to the following:

Launceston Town Band

A grant of up to **£400** was awarded to **Launceston Chamber of Commerce**. This grant will be paid as the organisation requires it on presentation of associated invoices.

A grant of **£3,000** was awarded to **Launceston Community Transport Partnership**.

Grants awarded from year to year

It was **agreed** to continue with the following annual grants:

St Mary Magdalene, St Thomas', St Stephen's and St Cuthbert Mayne churches for the maintenance of churchyards - £250 each

Charles Causley Festival - £3,000

Launceston in Bloom - £500

Launceston Youth Council - up to £3,000

Town CCTV - £3,000

Friends of Launceston Priory – up to £1,000

Launceston Carnival - £500

Launceston Municipal Charities - £500

Launceston Eventide Trust - £300

The Council Tax payments would continue to be made for Cyprus Well (£1,350 in 2017/18)

It was **agreed** not to pay a grant to the following:

Launceston Foodbank

Launceston Women Institute

Tregadillett & District Age Concern

It was **agreed** to review the grant making process and a working party was set up consisting of the Cllrs Conway and O'Brien and the RFO and any recommendations will be brought back to the Committee for consideration.

Cllr Allen left the meeting at 8.45pm during the above discussion on a review of the grants process.

The RFO was thanked for her work in producing the report in relation to the Grant applications.

1711/18

Urgent Items

There were no urgent items were reported.

Date of Next Meeting

The next meeting will be held on Wednesday 13 December 2017 at 7pm.

The meeting closed at 8.50 pm.

Signed Date