

Town Clerk C W Drake
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

MINUTES OF THE MEETING of the
FINANCE & GENERAL PURPOSES COMMITTEE
held in the Otho Peter Room, Launceston Town Hall, on Wednesday 4 October 2017 at 7pm

PRESENT: Cllrs Bullen, Conway, Gordon, Hogan (substitute for Cllr Young), Keighley, O'Brien (Chairman),
In attendance: Helen Gribble (RFO/Support Services Manager)

1710/12 Apologies for absence

Apologies were received from Cllrs Allen, Penhale and Young

1710/13 Declarations of Interest

Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received.

No declarations of interest were made.

1710/14 Public Representation Session

No public representations were made.

1710/15 Minutes of the last meeting

The minutes of the meeting of 6 September 2017 were signed as a correct record.

1710/16 Finance

It was **resolved** to approve the payments (vouchers 320 to 405) as per the lists appended to these minutes. Cllrs Allen and Gordon carried out a random check of payments for audit purposes (voucher no's 354, 361, 375, 397 and Cornwall council rate Invoice for Ambulance Hall.)

It was **resolved** to approve the balance sheet for August 2017.

It was **resolved** to approve the income and expenditure account for August 2017.

The bank statements up to 30 September 2017 were available at the meeting.

Cllr Keighley will conduct the payments check for November.

1710/17 Conservation of 2nd Duke Northumberland Painting

It was **approved** to appoint Alison Smith to carry out the conservation work on the 2nd Duke of Northumberland painting.

1710/18 The Charles Causley Trust Funding Request

It was **resolved** that the Council would not provide the additional funding requested by the Charles Causley Trust.

1710/19 Purchase of new projection screen
It was **resolved** to purchase a new projection screen for the Main Hall. A donation has been offered from FLIC towards the cost of this screen and the balance will be financed by the Council.

1710/20 Short term investment of the Precept
It was **resolved** to transfer the precept to the Cornwall Council Call Account and drawn down by the RFO as required.

1710/21 Town Hall lighting and sound charges
It was **resolved** to approve the proposed charges for the use of the new light and sound system and may be varied at Officers discretion.

1710/22 Exclusion of members of the press and public
To **resolve** that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.

1710/23 Staffing requirements
It was **resolved** to approve the budgetary details for staff requirements as set out in the circulated report.

1710/24 Urgent Items
The RFO reported that a clear audit report has been received from the external auditors Grant Thornton. The Committee thanked the RFO for her hard work in relation to the external audit process.

Date of Next Meeting

The next meeting will be held on Wednesday 8 November 2017 at 7pm.

The meeting closed at 7.35 pm.

Signed Date