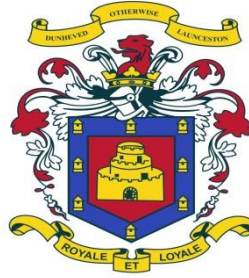


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Launceston Town Council
The Town Hall
Launceston
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MINUTES OF THE MEETING of the
FINANCE & GENERAL PURPOSES COMMITTEE

held in the Otho Peter Room, Launceston Town Hall, on Wednesday 6 September 2017 at 7pm

PRESENT: Cllrs Allen, Bullen, Conway, Gordon, Hogan (substitute for vacancy), Keighley, O'Brien (Chairman), Williams (substitute for Cllr Penhale), Young
In attendance: Helen Gribble (RFO/Support Services Manager)

1709/01 Apologies for absence

Apologies were received from Cllr Penhale

1709/02 Declarations of Interest

Councillors were reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received.

No declarations of interest were made.

1709/03 Public Representation Session

No public representations were made.

1709/04 Minutes of the last meeting

The minutes of the meeting of 19 July 2017 were signed as a correct record.

1709/05 Finance

It was **resolved** to approve the payments (vouchers 257 to 319) as per the lists appended to these minutes. Cllr O'Brien carried out a random check of payments for audit purposes (voucher no's 266, 288, 292, 306)

It was **resolved** to approve the balance sheet for July 2017.

It was **resolved** to approve the income and expenditure account for June and July 2017.

The bank statements up to 31 August 2017 were available at the meeting.

Cllr Young will conduct the payments check for October.

1709/06 Band Room

It was **resolved** to obtain legal advice on current situation, an up to date valuation and accurate figures on the costs associated with the band room should be sort. Upon receipt of the previously mentioned information the item will be brought back to the Committee.

1709/07 Christmas Holiday

It was **resolved** that the Council office, TIC and Town Hall are closed from Saturday 23rd December to Tuesday 2nd January inclusive. The Town Hall will be opened to accommodate a wedding on the 31st December. Arrangements will be made for the public conveniences to be open during this period.

1709/08

Urgent Items

Clr Sandercock's funeral will take at St Mary Magdalene Church at 11am, it was **agreed** that the Town Council offices and TIC will be closed to allow Officers to attend.

Date of Next Meeting

The next meeting will be held on Wednesday 4 October 2017 at 7pm.

The meeting closed at 7.34 pm.

Signed Date