

# Lawrence House

## Museum

(A Registered Charity)



Tel: 01566 773277

Hon Curator:

Mr Jake Jackson

Lawrence House  
9, Castle Street,  
Launceston  
Cornwall PL15 8BA

**TO All members of the Management Committee of the Lawrence House Museum**

Cllrs Young (Town Mayor), Gordon (Deputy Mayor), Harris, Hogan, Keighley, O'Brien and Tremain.  
Jake Jackson (Curator), Arthur Wills (Archivist), (Chairman Friends of Lawrence House Museum),  
Wendy Baughan (Stewards' Representative), Pam Davey (Stewards' Representative), Mary Godwin  
(Museum Mentor).

*cc all members of Launceston Town Council (as Trustee) for information*

A meeting of the Management Committee of the Lawrence House Museum has been arranged for Monday 12 March 2017 at 2pm at the Otho Peter Suite, Launceston Town Hall. The agenda is set out below.

Christopher Drake

**Secretary to the Management Committee**

6 March 2018

### AGENDA

1. **Apologies for absence**
2. **Minutes of the last meeting**  
To agree and sign the minutes of the meeting held on 4 December 2017
3. **Treasurer's Report**  
To receive the Treasurer's report and to approve the Income and Expenditure account to date
4. **Curator's Report**  
To receive a report from the Curator
5. **Friends of Lawrence House Report**  
To receive a report from the Chairman of the Friends
6. **Stewards' Representatives' Report**  
To receive a report from the Stewards' Representatives
7. **Archivist's Report**  
To receive a report from the Archivist
8. **Urgent Items**  
To receive any items which the Chairman considers to be urgent
9. **Date of the next meeting** The next meeting will be held on Monday 4 June 2018 at 2pm – subject to resolution of the Calendar of Meetings at the Annual Meeting of the Council