



Lawrence House Museum

(A Registered Charity)



Hon Curator Jake Jackson
01566 773277
lawrencehousemuseum@yahoo.co.uk
www.lawrencehousemuseum.org.uk

Lawrence House
9 Castle Street
Launceston
Cornwall
PL15 8BA

MINUTES OF A MEETING OF THE LAWRENCE HOUSE MUSEUM MANAGEMENT COMMITTEE

Monday 4 December 2017 at 7pm at Launceston Town Hall (Otho Peter Room)

PRESENT: Cllrs Gordon (Deputy Mayor), Hogan, Keighley, O'Brien and Tremain. Jake Jackson (Hon Curator), Arthur Wills (Archivist) (Chairman Friends of Lawrence House Museum), Miss Davey (Stewards' Representative), Christopher Drake (Secretary)

1 Apologies for absence

Apologies were received from Cllrs Harris and Young and from Wendy Baughan and Mary Godwin

2 Minutes of the last meeting

The minutes of the meeting held on Monday 4 September 2017 were agreed as a correct record and were signed by the Chairman.

3 Treasurer's Report

The income and expenditure account to date was circulated and is appended to these minutes. The account was noted and approved.

4 Curator's Report

The Curator's report was circulated and is appended to these minutes.

5 Friends of Lawrence House Report

Mr Wills gave an report and this is appended to these minutes. It was requested that the Town Council's thanks to the Friends be minuted

6 Stewards' Representative Report

Miss Davey advised that there was still a continuing shortage of stewards

7 Archivist's Report

Mr Wills' report is attached to these minutes.

8 Succession Planning

Following discussion on the future operation of the Museum, it was **resolved** that Mr Jackson will work with the Council's Responsible Finance officer to discuss and agree a draft budget and that this draft budget be brought to the September 2018 meeting for consideration



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9 Urgent Items

The recent visit of councillors to see the work of the Museum was discussed and it was agreed that the visit had been very positive and that councillors were impressed by the work undertaken and the dedication of the Museum volunteers.

Date of the next meeting

The next meeting will be held on Monday 12 March 2017 at 2pm at Launceston Town Hall.

The meeting finished at 7.45 pm.

Signed Date