



Lawrence House Museum

(A Registered Charity)



Hon Curator Jake Jackson
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Lawrence House
9 Castle Street
Launceston
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PL15 8BA

MINUTES OF A MEETING OF THE LAWRENCE HOUSE MUSEUM MANAGEMENT COMMITTEE

Monday 12 March 2018 at 2pm at Launceston Town Hall (the Guildhall)

PRESENT: Cllrs Young (Town Mayor), Gordon (Deputy Mayor), Harris, Hogan, Keighley, O'Brien and Tremain. Jake Jackson (Hon Curator), Arthur Wills (Archivist) (Chairman Friends of Lawrence House Museum), Helen Gribble (Treasurer), Christopher Drake (Secretary)

1 Apologies for absence

Apologies were received from Miss Davey and Wendy Baughan (Stewards' Representatives) and Mary Godwin

2 Minutes of the last meeting

The minutes of the meeting held on Monday 4 December 2017 were agreed as a correct record and were signed by the Chairman.

3 Treasurer's Report

The income and expenditure account to date was circulated and is appended to these minutes. The Treasurer advised that the electricity contract was due for renewal in July and would agree the best value deal when details were received from suppliers. It was agreed that the Estates and Properties committee would consider the installation of sensor lighting being fitted to museum rooms and display cases. The account details were noted and approved.

4 Curator's Report

The Curator's report was circulated and is appended to these minutes. It was agreed that the Forward Plan Aims would be confirmed at the June committee meeting

5 Friends of Lawrence House Report

Mr Wills gave a report and this is appended to these minutes.

6 Stewards' Representative Report

There was no report as the Museum had been closed during the winter season

7 Archivist's Report

Mr Wills' report is attached to these minutes.



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8 Urgent Items

There were no items

Date of the next meeting

The next meeting will be held on Monday 4 June 2018 at 2pm subject to resolution of the Calendar of Meetings at the Annual Meeting of Council

The meeting finished at 2.40 pm.

Signed Date