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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

**Minutes of The Tourism and Information Services Committee held on
Tuesday 6 March 2018 at 5.15pm at the Town Hall**

- Present:** Cllrs: Bugden-Cawsey, Gordon, Mitchell, Nancarrow, and Young (Chairman)
In attendance: Alison Jeffery (TIC Manager), Irena Jordi-Slater (Launceston Chamber of Commerce), Simon Hirsh (TAVATA)
In Attendance: Cllr Hogan
- 1802/16** **Apologies for absence** were received from Cllr Penhale, John Marshall (TAVATA) and Diana Richards (English Heritage)

Cllr Penhale was substituted by Cllr Hogan for the duration of the meeting.
- 1802/17** **Public Representation Session**
No members of the public were present at the meeting.
- 1802/18** **A Declarations of Interest was received**
Cllr Mitchell declared an interest in agenda item 7 – TIC Lease Discussion
- 1802/19** **Minutes of the last meeting**
Cllr Hogan asked for clarification of item 1801/14iv – Discover Guides.
Cllr Bugden-Cawsey reported that further discussion had taken place with the Discover Guide representative in order to establish and confirm this publication was a separate visitor guide for Launceston. The publishers plan to distribute the guide to a wide area; it will not impinge on the current TIC Launceston guide. The TIC will publish a new guide in 2019.

Proposed by Cllr Gordon, **Seconded** by Cllr Nancarrow –
The minutes of the meeting held on 9 January 2018 were signed as a correct record.
- 1802/20** **Financial Report**
It was **resolved** to note the financial information and budget comparison update
- 1802/21** **Manager's Report**
The update report was **noted** and the committee were informed that following interview an additional Information Assistant was appointed and has started in post.

I Jordi-Slater reported Launceston Chamber of Commerce will be holding their Annual General Meeting on 27th March. New officers will be required.

1802/21

Manager's Report con'd

CLRs Hogan and Bugden-Cawsey thanked, on behalf of the Council, I Jordi-Slater for her hard work and commitment during her tenure. S Hirsh added that Launceston Chamber of Commerce is a well run organisation.

CLr Mitchell reported a new committee has been formed to organise and promote the Launceston Loyalty Card scheme. The committee members are engaging with local businesses encouraging them to join the scheme.

I Jordi-Slater left the meeting.

1802/22

Launceston TIC Lease

CLr Mitchell left the meeting following a Declaration of Interest in this item.

Following discussion it was **resolved** the Town Clerk is requested to open discussion with the premises owners.

1802/23

Date of Next Meeting

CLr Mitchell re-joined the meeting.

The next meeting is scheduled for Thursday 3 May at 5.15pm

The meeting closed at 6.20pm

Signed.....

Date.....